

OTTO FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES JUNE 8, 2021

Attending: Don Girod 2024 Allison Girod, Secretary/Treasurer  
 Ron Neal 2023  
 Don Sinn 2022  
 Stew Ritchie 2021

- 1) The meeting was opened at 7:30 pm by Don Girod.
- 2) Motion to approve the minutes from May 2021: made by Ron, seconded by DonG, approved.
- 3) Treasurer's Report

	Balance	Interest Rate
CCB checking - #1710057912	\$5,865.67	0.02%
CCB savings – Savings #1720049483	\$55,248.25	0.02%
CCB savings – Contingency #1720049505	\$79,604.20	0.02%
CCB savings – Air Tanks/Turnout Gear #1720052999	\$12,889.90	0.02%
CCB savings – Reserve #1720049513	\$50,311.26	0.02%
CCB Reserve CD #300000241	\$70,585.32	3.0%, matures 8/1/2021
<b>Total</b>	<b>\$274,504.60</b>	

Bills paid since last report

Ck #	Payment information	Amount
1862	Verizon Wireless – due 5/11/21	\$13.95
1863	National Fuel (estimated)	\$81.17

Bills to pay

	Verizon Wireless – due 6/11/21	\$13.97
	National Fuel (actual)	\$65.86
	Churchville Fire Equip (marrying strap for halligan bar and axe))	\$15.00
	<b>Total</b>	<b>\$94.83</b>

The current bills were checked by all Commissioners present. The reconciled May checking account statement, check images and paid bills were viewed by all Commissioners present. Motion to approve the treasurer's report and pay the bills: made by DonG, seconded by Stew, approved.

Old Business

4. Discussion of NYCLASS investments.

Resolution: WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (Section 119-o) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns and villages, and districts] to enter into, amend, cancel, and

terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis;

WHEREAS the OTTO FIRE DISTRICT wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019;

WHEREAS the OTTO FIRE DISTRICT wishes to satisfy the safety and liquidity needs of their funds;

Now, therefore, it is hereby resolved as follows:

That Allison Girod, Secretary/Treasurer of the OTTO FIRE DISTRICT is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019.

Don Girod – Yes  
Ron Neal – Yes  
Stew Richie – Yes  
Don Sinn - Yes

It was decided to set up the account, but to wait to fund it until the Reserve CD terminates on August 1. At that time the new CCB CD rate will be compared to the NYCLASS rate before putting money into NYCLASS. Allison will finish up the rest of the registration paperwork.

5. Motion to approve purchasing an AED for the chief, spending less than \$400. The paperwork for setting up a public access AED needs to be done first and the Commissioners should have a record of the chief's CPR status. Motion made by DonG, seconded by DonS, approved. DonG will confer with Bobby Kuhn on the paperwork.

6. The fire department is working on setting up a CPR course to be held in Otto. Tentative date is July 22, 6-9pm. When this is finalized the district will send out a mailing to all active members to encourage them to participate. Copies of the cards will be put into the files of participants.

7. EVOC training: The district insurance carrier (VFIS) has a schedule of courses to train a trainer to conduct EVOC training within the department. Chris Cutonilli and Jim McDonnell are interested in doing the training. Due to scheduling problems they may end up doing a virtual course, but after they pass the test they will receive the materials needed to present an in person course in Otto.

#### New Business

8. No Chief's report. DonG mentioned that there will be Zoar training starting at 9am on Sunday. Allegany Fire team is studying the land in case of a call for high angle help.

9. Allison and Don cannot attend a meeting on July 13. It was decided to conduct business in July via email.