

OTTO FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES APRIL 14, 2015

Attending: Don Girod 2019 Allison Girod, Secretary/Treasurer
Marlene Gregory 2015
Don Sinn 2017

1. The meeting was opened at 7:43 pm.
2. Motion to approve the minutes of the March meeting ; made by Marlene, seconded by Don S, approved.
3. Treasurer's report:

	Balance	Interest Rate
CCB checking - #1710057912	\$911.52	0.10%
CCB savings – Savings #1720049483	\$51,124.59	0.20%
CCB savings – Contingency #1720049505	\$41,445.47	0.20%
CCB savings – Reserve #1720049513	\$35,122.84	0.20%
CCB savings – Radio #1720052999	\$10,008.38	0.20%
Total	\$138,612.80	

Transferred \$6,000.00 from Savings to Checking to pay the CCB loan by due date on April 1.

Bills paid since March meeting –

Ck #	Vendor	Amount
1423	Colden Enterprises (repair of Otto5 door open indicator light)	\$312.50
1424	Verizon Wireless	\$15.08
1425	National Fuel - estimated	\$224.08
1426	CCB – Otto8 loan annual principal and semi-annual interest	\$5,731.25
1427	Cattaraugus County DPW – fire extinguishers for chiefs' vehicles; propane torches for water-carrying trucks	\$137.07
1428	Gall's – red light for chief	\$89.99
1429	Verizon Wireless (due 4/14)	\$14.53

Bills to pay

	Vendor	Amount
	Occustar Inc – Otto's share of the OSHA training held 2/28/15 in EOtto	\$295.00
	National Fuel – actual reading	\$236.15
	Fire End & Croker – chief's helmet	\$261.32
	Otto Auto Service – Otto8 inspection and oil change; wiper blades for Otto8 and Otto7	\$117.50
	Occustar – 7 firefighter physicals	\$915.00
	Ron Neal – mileage for training April 11 (94 mi at 57.5 cents per mile)	\$54.05
	Total	\$1,879.02

Paid bills for March, unpaid bills for April, and balanced checking account statement for March with check images were reviewed by all Commissioners present.

Motion to approve the treasurer's report and pay the bills: made by Don, seconded by Marlene, approved.

Old Business

4. The radio in Otto1 is still not working properly and the headset is not working either. Allison will contact Eagle Radio about this. They were supposed to work on it when they installed the chiefs' radios.
5. Pump test situation. During 2014 the pump maintenance on the three pumps was completed, but the pump test on Otto1 was never done. Rather than do the pump test now, Allison will ask Churchville to do the annual 2015 pump maintenance earlier in the year and then do the pump test. Also, the front intake on Otto1 is not usable for drafting from the portable pond. The pump won't hold a prime and there seems to be a vacuum leak. We will ask them to do a vacuum test on this and give us an estimate of what it would cost to fix it.

New Business

6. Chief's report
 - PPE measurements are scheduled for Monday, April 13
 - State incident reports are up to date
 - We need to replace two sections of 1 ½ hose.
 - Letters are being sent to other departments thanking them for responding to the fire.
 - There are two members doing EMT refresher training in East Otto
 - The Scene Support (Exterior Firefighter) course will be held in Otto starting in May. There are 8 members from Otto signed up.
 - A chief has requested a siren for his personal vehicle. Quotes are needed .
7. New member approvals: Motion to approve Kim Dickinson, Mary Dickinson, Tara Ryan as members and to approve Justin Dickinson and Matt Lancaster as Junior Firefighters with restrictions under the bylaws change approved at the April 6 department meeting. Made by Marlene seconded by Don, approved.
8. The May district meeting date will be changed to Tuesday, May 5 at 7:30pm.
9. Meeting was adjourned at 8:25 pm.