

OTTO FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
APRIL 12, 2016

Attending: Don Girod 2019 Allison Girod, Secretary/Treasurer  
 Marlene Gregory 2020 Tony Riehle, Chief  
 Ron Neal 2018  
 Don Sinn 2017

1. Meeting was opened at 7:35pm by Don Girod.
2. Motion to approve March , 2016 minutes: made by Marlene, seconded by Don S, approved.
3. April Treasurer's report:

	Balance	Interest Rate
CCB checking - #1710057912	\$1,038.39	0.10%
CCB savings – Savings #1720049483	\$52,038.09	0.20%
CCB savings – Contingency #1720049505	\$41,528.46	0.20%
CCB savings – Reserve #1720049513	\$42,340.83	0.20%
CCB savings – Radio #1720052999	\$4,412.28	0.20%
<b>Total</b>	<b>\$141,358.05</b>	

Transferred \$6,100.00 from Savings to Checking  
 Deposited \$550.00 from Auctions International

Bills paid since March meeting:

Ck #	Payment information	Amount
1515	Verizon Wireless	\$13.96
1516	National Fuel	\$138.27
1517	CCB – Otto8 annual loan payment plus 6 months interest	\$5,650.00
1518	Association of Fire Districts – 2 Commissioner training fees	\$250.00
1519	Matt Dickinson – reimburse for Darley order of reducer	\$44.90

Bills to pay

	Billing information	Amount
	Verizon Wireless	\$13.15
	National Fuel	\$264.11
	Smith Fire Service – compressor cleaned, inspected, air analysis	\$593.00
	Occustar – charges for 8 firefighter physicals	\$1,187.00
	No invoice yet for the brake repair on Otto7	

The current bills were checked by all Commissioners present. The reconciled March checking account statement, check images and paid bills were viewed by all Commissioners . Motion to approve the treasurer's report and pay the bills; made by Ron, seconded by Marlene, approved. Marlene suggested that starting next month each Commissioner should initial the bills to be paid.

Old Business

4. Radio Grant – Pagers have been signed out to about 25 members. Portable radios have been signed out to chiefs and 6 are in the multiple charger on Otto7. Mobile radios have been installed in Otto5, Otto7, Otto8 and Tony's personal vehicle. There is a question about a hands free system for the pump operator on Otto1 so that mobile is delayed for this. Otto2 also has not yet had a new radio installed. Base radio has not been installed.

5. There is a need for the district to find secure storage at the hall for the unassigned pagers and radios. There is a lockable cabinet at Office Max for about \$150. This could be put in the attic. It was decided to wait on this to see if something reasonable and cheaper could be found.
6. Smith Fire Equipment from PA has made two more trips swapping out the tanks for the compressor and Otto7 and hydrotesting them. This is now complete and they are good for another 5 years

#### New Business

7. Matt Dickinson has sent a written resignation as chief. The fire department voted on chiefs at the April meeting.  
Motion to approve Tony Riehle as Chief, Joe Pocobello as Assistant 1, Trisha Priest as Assistant 2; made by Don S, seconded by Marlene, approved.  
(Robert Barber Jr will remain Assistant 3.)
8. Chief's report from Tony:
  - Is a responding chief covered by district insurance when answering a call? Allison will check with the insurance agent.
  - The question about Otto1 mobile radio is that it is desirable to have hands free radio contact at the pump. A wireless headset would be good. What was ordered was a dual head radio and Tony will check with Eagle Radio to find out the options at this point. It would be good if the pump operator could walk around near the truck and maintain radio contact.
  - Tony wants a siren for his personal vehicle. The state law indicates that sirens should be used when using a red light.
9. Fire department media policy. Motion to approve the intent of the fire department media policy as presented; made by Marlene, seconded by Ron, approved. This is a departmental policy and should be included in the Standard Operating Procedures.
10. Otto Auto will do state inspection and oil change for Otto8 this month.
11. Meeting adjourned at 8:17pm.