

OTTO FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES AUGUST 11, 2015

Attending: Don Girod 2019 Allison Girod, Secretary/Treasurer
 Marlene Gregory 2015 Matt Dickinson, Otto Chief
 Don Sinn 2017

1. The meeting was opened at 7:40 pm.
2. Motion to approve the minutes of the July meeting ; made by Marlene, seconded by Don S, approved.
3. Treasurer's report:

	Balance	Interest Rate
CCB checking - #1710057912	\$925.62	0.10%
CCB savings – Savings #1720049483	\$41,155.76	0.20%
CCB savings – Contingency #1720049505	\$41,472.98	0.20%
CCB savings – Reserve #1720049513	\$35,146.32	0.20%
CCB savings – Radio #1720052999	\$10,015.08	0.20%
Total	\$128,715.76	

Transferred \$5,700 from Savings to checking to pay bills.

Bills paid since July meeting –

Ck #	Vendor	Amount
1448	Don Girod – reimburse postage for mailing gear back to Churchville	\$17.53
1449	Turnout Express – alterations for Stanton jacket	\$120.64
1450	Otto VFD – 2% money from the state	\$244.26
1451	Otto VFD – lease money for the hall for 8/1/15 – 7/31/16	\$5,205.00
1452	Verizon Wireless	\$15.07
1453	National Grid - estimated	\$18.27

Bills to pay

	Vendor	Amount
	Churchville Fire Equip – Stanton jacket	\$662.36
	Dival gear – 6 hoods, 13 flashlights, 6 gloves	\$1,975.39
	Verizon Wireless	\$15.12
	National Grid (actual)	\$23.76
	Cattaraugus County Emergency Services – CPR and First Aid cards	\$90.00
	Total	\$2,766.63

Paid bills for July, unpaid bills for August, and balanced checking account statement for July with check images were reviewed by all Commissioners present.

Motion to approve the treasurer's report and pay the bills: made by Don S, seconded by Marlene, approved.

Old Business

4. Pump maintenance. Shortly after the July meeting Churchville came and did the pump maintenance on Otto5, Otto2, and Otto1. Otto5 is fine, Otto2 still has the problem with water in the gear box oil (same as last year), and Otto1 has several problems that need attention.

Bob has been back one day and there has been no communication about where things are. Allison will check on this.

5. PPE gear status. The turnout gear should be coming within the month. The helmets were wrong and have been reordered.
6. Hose and ladder testing. Matt talked to Dival and they test hose for 33 cents per foot with unknown travel charges etc. Matt has talked to West Valley and the chief there says Otto can borrow their testing equipment. The equipment does 4 hoses at a time, but it still will take a lot of time and work. Hopefully a training day for this can be set up on a Saturday in September. Ladder testing can be done by Churchville but there has been no response as to how this gets done. Allison will pursue it.
7. Progress on info on Jurisdictional Response. Our insurance agent said that this is basically worker's comp so Allison will contact the county to find out their opinion.
8. SCBA testing was done on August 5 and no problems were found.

New Business

9. Chief's report:
 - The new equipment from Dival has not yet been distributed. When the rest comes in it will be numbered and written down to keep track of it.
 - DEC grant was rejected. Matt will identify the items that need to be purchased now – mainly fittings for trucks.
 - Five Otto members were recognized at the Southwestern Convention in Derby for years of service awards.
 - Matt asked what the plan was for Otto2? It is the last truck out of the hall since very few people will drive it. It would seem possible to merge the functions of Otto7 and Otto2 in the future. The current loans are active until 2020 (Otto5) and 2023 (Otto8).
 - The indications are hopeful for the radio grant. District 5 is getting together with District 3 to see if lower prices on radio equipment can be found with higher volume.
 - A citizen on Marek Road may be willing to help write grants for the department. This will be pursued in the fall. There are several things where grants would help – air bottles need replacing by 2018, additional PPE and possibly a truck replacement.
10. There is a Law and Legislative Workshop for fire districts in Batavia on September 26. Don G indicated that he would like to go. Allison will check with Ron and then send in the registration. The fee is \$30 per person.
11. The VFIS insurance company is having an Emergency Vehicle Driver Training Instructor Level course in Latham, NY on September 12 and 13. Since the district has VFIS insurance there can be up to three free registrations. The Commissioners agreed that if some members could go that travel and motel would be covered by the district. It would be very good to have an in-house EVOC trainer. There are several new members who need this course.
12. Start on the 2016 budget process. Allison provided figures for spending from August 1, 2014 through July 31, 2015, which is a full year. Comparing those numbers with the current 2015 budget there were some categories where spending has been higher than expected. It was suggested that the 2016 budget should increase in those areas and that a small increase in the overall budget would be appropriate since the budget has stayed the same since 2010. Allison will work on this and complete the tax cap formula and report back for the September meeting.
13. Meeting adjourned at 8:25pm.

