

OTTO FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES DECEMBER 8, 2015

Attending: Don Girod 2019 Allison Girod, Secretary/Treasurer  
 Ron Neal 2018  
 Joe Pocobello 2016  
 Don Sinn 2017  
 Marlene Gregory 2015

1. The meeting opened at 7:30pm.
2. Motion to approve the minutes of the November meeting: made by Joe, seconded by Marlene, approved.
3. Treasurer's report:

	Balance	Interest Rate
CCB checking - #1710057912	\$1,103.10	0.10%
CCB savings – Savings #1720049483	\$11,370.92	0.20%
CCB savings – Contingency #1720049505	\$41,500.71	0.20%
CCB savings – Reserve #1720049513	\$35,169.82	0.20%
CCB savings – Radio #1720052999	\$10,021.78	0.20%
<b>Total</b>	<b>\$99,166.33</b>	

Transferred \$ 1,400.00 from Savings to checking to pay bills.

Bills paid since November meeting –

Ck #	Vendor	Amount
1485	Eagle Radio – service call to reprogram Skeeter's radio in town truck	\$160.00
1486	Bradford Publishing – budget hearing ad run on10/09	\$8.90
1487	Turnout Express – I misread the invoice total last month	\$138.43
1488	Town of Otto – truck fuel 11/2014 thru 10/2015	\$1,059.31
	Dival – 2 front helmet shields	\$69.00
1489	USPS – stamps	\$9.80

Bills to pay

	Vendor	Amount
	Verizon Wireless -	\$13.98
	National Fuel (estimated)	\$42.35
	Churchville Fire Equip – pump test Otto1	\$200.00
	Bradford Publishing – election legal notice	\$20.54
	Allison Girod – 2015 secretary/treasurer salary	\$550.00
	Allison Girod – reimbursement for checks ordered by credit card	\$36.95
	Dival – 2 front helmet shields	\$69.00
	<b>Total</b>	<b>\$932.82</b>

Paid bills for November, unpaid bills for December, and balanced checking account statement for November with check images were reviewed by all Commissioners. Motion to approve the treasurer's report and pay the bills: made by Marlene, seconded by Don, approved.

Old Business

4. PPE gear has almost all been received. Dival sent 2 of the 6 helmet shields and now that they are accepted as correct they will send the other four.
5. The pike pole and axe have been ordered from a different local company. The prices come to \$138 plus an undetermined amount for shipping.

6. Radio grant. The December 2 meeting was for firming up the order for the grant quickly since the 40% discount deal ends on December 31. For Otto the grant will cover
  - a) 35 pagers with amplified chargers and 5 years of warranty
  - b) 12 portables (bright green) with 5 years of maintenance contract
  - c) 4 single head mobile radios(Otto2, Otto5, Otto8, Chief) and 2 double head mobiles (Otto1 and Otto7)
  - d) one base station for the hall

The grant does not cover mobile radios for the assistant chiefs, installation of all 9 mobile radios, installation of the base station, and probably bases for the portables (6 single bases and one 6 unit base). There is also supposed to be a 5% match on the grant money. There may be future reprogramming charges as well. It is hopeful that the district payment will be about \$15,000.

7. More on the old generator. Bill Pratt sent a note after reading the November minutes to say that the old generator does belong to the district. It is not clear if it has any value. Don G will try to see what might be done about it.

#### New Business

8. Motion to approve the following nominations :  
Chief – Matt Dickinson  
Assistant 1 – Tony Riehle  
Assistant 2 – Joe Pocobello  
Assistant 3 – Robert Barber, Jr  
Motion made by Marlene, seconded by Ron, approved.
9. Motion to approve Ethan Stang as a Junior member: made by Joe, seconded by Don, approved.
10. Chief's report (written and submitted):
  - Trisha Priest and Matt Dickinson completed the Safety Officer training course in Franklinville.
  - Request to order 40-50 window decals from Schubert Enterprises at \$3 - \$5 each. Approved.
11. Motion to approve the purchase of 300 checks from ChecksForLess.com at the price of \$28.95 plus \$8 shipping: made by Marlene, seconded by Don, approved.
12. Otto8 had an engine block heater recall and went to the Springville dealer to have it done.
13. The three large trucks will have oil changes and inspections done soon by the town highway department. The Commissioners agreed that they want Ron Heim to continue to do the inspections.
14. Joe Pocobello has submitted his resignation as a Commissioner as of January 1, 2016, since he will be taking on the Assistant Chief 2 position. Thanks to Joe for many (20) years of service as a fire commissioner. There was a discussion of possibilities for a new commissioner. Note that the district map is on the web page. The Commissioners will appoint someone to serve for one year and then this person can run for a full 5 year term next December.
15. Meeting was adjourned at 8:30pm.