OTTO FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES FEBRUARY 10, 2015

Attending:	Don Girod	2019	Allison Girod, Secretary/Treasurer
	Marlene Gregory	2015	
	Don Sinn	2017	
	Ron Neal	2018	

1. VFIS insurance presentation was made by Christy Johnson. The policy remains pretty much the same. The increase in the value for the hall needs to be adjusted. These changes will be made and sent to Allison to distribute.

2. The meeting was opened at 7:30pm.

3. Motion to approve the minutes of the January meeting; made by Ron, seconded by Marlene, approved.

4. Treasurer's report:

	Balance	Interest Rate
CCB checking - #1710057912	$67,907.70	0.10%
CCB savings – Savings #1720049483	$8,108.98	0.20%
CCB savings – Contingency #1720049505	$32,356.07	0.20%
CCB savings – Reserve #1720049513	$35,111.29	0.20%
CCB savings – Radio #1720052999	$10,005.09	0.20%
Total	**$153,489.13**	

Transferred $500.00 from Savings to Checking on January 7 to pay bills.
Deposited the 2015 taxes of $67,340.00 to checking temporarily.

Bills paid since January meeting –

Ck #	**Vendor**	**Amount**
1409	Bradford Publishing – ad for election	$ 20.35
1410	Association of Fire Districts of NY – annual dues	$ 75.00
1411	National Fuel – estimated	$ 216.89
1412	Verizon Wireless	$ 15.85
1413	USPS – PO Box 32 – annual payment	$ 48.00
1414	USPS - stamps	$9.80
1415	Bank of Cattaraugus – safe deposit box (bill mixed in with OVFD mail)	$15.00

Bills to pay

	Vendor	**Amount**
	Eagle Radio – reprogrammed 3 portables in June	$70.00
	National Fuel (estimated)	$212.15
	Robert Barber,Jr – parts for dry hydrant repairs from Ferguson Ent	$340.51
	Verizon Wireless	$15.06
	A.Girod – postage to mail back the wrong part to Churchville	$4.00
	Total	**$641.72**

DEC grant money ($1,000.00) not yet received.

There was a discussion about Allison contacting Ferguson Enterprises to see if the $25.07 in sales tax can be refunded. Motion to approve the treasurer's report and pay the bills: made by Marlene, seconded by Don S., approved.

Old Business

5. The incorrect Otto5 strainer part was mailed back to Churchville and they should be getting the correct one. No information on when they can get it here. Bob M says that the Otto1 pump test will not happen until spring. He said that when he was in this area he would check out the blinking red light on the dashboard of Otto5. (Later this was determined to be an indicator light for a door or compartment being open.)

New Business

6. Chief's report from Matt Dickinson:
   - We have 7 people so far signed up for the upcoming scene support in May Two are refreshers and 5 are first time takers. Also we have a member signed up for the fire officer class in March.
   - There are 3 new applications for membership – Tara Ryan, Mary Dickinson, Kim Dickinson. Background checks have been started.
   - We the chiefs have been very happy with trainings going on and have had a great turn out. The upcoming O.S.H.A training in East Otto is Feb 28th.
   - We have acquired 3 radios from the DPW on loan for us. They need to be programmed and installed. I have been in contact with Eagle Radio they are waiting for new mounting brackets to come in and should be here in the next few weeks. Still waiting for a scheduled date for installations.
   - PPE update- with the help of the assistants we are working on a list of missing PPE to members. I will have the list at the next meeting on what is missing, We also have one new member Jacob Stanton who will need a full set of turnout gear.
   - Assistant fire chief's helmet. One was never ordered when we added a 3rd assistant to the department. I would like to purchase a helmet for the assistant chief who does not have one.
   - I would like to purchase a red light to go inside my personal vehicle. I have priced them from Galls and other fire equipment books. They range from $80.00 to $110.00 depending on styles. The old red lights that have been purchased are not in books anymore since they have moved more to the LED style lighting.
   - Fire extinguishers- I would like to purchase four 2.5 lb fire extinguishers for the chiefs to go in their vehicles. I have found them at Fire End 2014 catalog they are priced at $28.20 and come with the vehicle mounting brackets. We are the first on scene in incidents such as fires and accidents and I feel these would be helpful for us in a time of need.

   Motion to approve ordering the red light, chief's helmet, and 4 fire extinguishers: made by Don S, seconded by Ron, approved. Note that Allison will remind the chiefs that the fire district is a government agency and is not supposed to pay any sales tax.

7. Motion to approve the document for the Annual Financial Report for 2014: made by Marlene, seconded by Don S, approved. These figures will be the basis for the annual update document filed with the state.

8. Motion to transfer the $9,076.17 remaining 2014 money into the Contingency Account: made by Ron, seconded by Marlene, approved.

9. Motion to approve an additional fire company fundraising event on August 15. This will be a community event and will help raise startup money for the Southwestern Convention in 2016. Motion made by Don S, seconded by Ron, approved.

10. Meeting was adjourned at 8:30pm.