

OTTO FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MINUTES FEBRUARY 14, 2017

Attending:	Don Girod	2019	Allison Girod, Secretary/Treasurer
	Marlene Gregory	2020	Tony Riehle, Chief
	Ron Neal	2018	Joe Pocobello, Asst Chief 1
	Don Sinn	2017	Paul Stang, President OVFD
			Jim McDonnell

1. Christy Johnson from Promark Agencies presented the new insurance policy. There followed a discussion about the Southwestern lawsuit situation. Basically she expects this to be a long process. She also talked about the insurance situation for volunteers who are not members. She recommended that children under 16 be supervised by one member and that it is best if each one has a designated task that does not involve equipment or dangerous stuff. When asked about insurance relative to wagon rides at an event she said she would find out and email answers.
2. Motion to approve the January 2017 minutes – made by Marlene, seconded by Ron, approved.
3. Treasurer's report:

	Balance	Interest Rate
CCB checking - #1710057912	\$68,938.91	0.10%
CCB savings – Savings #1720049483	\$24,612.16	0.20%
CCB savings – Contingency #1720049505	\$41,698.14	0.20%
CCB savings – Reserve #1720049513	\$42,411.89	0.20%
CCB savings – Radio #1720052999	\$4,419.69	0.20%
Total	\$182,080.79	

Income since January meeting:

Town tax money for the year \$68,098, deposited temporarily into the checking account.

Moved \$100 from Savings into Contingency to change the account from inactive status.

Bills paid since last meeting:

Ck #	Payment information	Amount
1574	Verizon Wireless	\$13.14
1575	USPS – post office box annual fee	\$48.00
1576	Churchville – parts for the replacement door	\$137.47
1577	Churchville – replacement door and hinges	\$2101.17
1578	National Fuel (estimated)	\$172.87
1581	Motorola – straps and batteries that have been ordered	\$734.80
1579	Bank of Cattaraugus – safe deposit box payment	\$15.00
1580	USPS – postage and stamps	\$10.76

Bills to pay

	Otto Auto Service – Otto7 inspection and oil change	\$126.70
	Promark Insurance – policy covering 3/1/17 – 3/1/18	\$8,260.28
1582	Verizon Wireless – (due 2/14 so paid before the meeting)	\$13.39

	National Fuel – actual reading	\$67.77
	Eagle Radio – installation invoices for Otto1, Otto2, Otto5, Otto7, Otto8, Tony, base	\$4,813.19
	Total	\$13,281.33

Motion to approve the treasurer's report and pay the bills – made by Ron, seconded by Don, approved.

Old Business

4. Motion to approve the policies from January meeting (Procurement, Investment, Ethics) – made by Marlene, seconded by Don, approved.
5. The state Annual Update Document (AUD) was filed electronically on February 4.
6. Truck maintenance – Otto7 has had oil change and inspection. The three large trucks have still not been inspected.
7. Convention lawsuit update – Don has been in communication with our lawyer. He is gathering information about dugouts and a list of registrants from the Southwestern officers.

New Business

8. Motion to repurpose the radio account for airtanks and bring it up to \$10,000 and to move the rest of the 2016 money into the Reserve account. Made by Ron, seconded by Marlene, approved. (This will help prepare for replacing all the airtanks in 2018).
9. The fire company representatives talked about several new initiatives in the company:
 - a) The fire company is working on changing the bylaws to add a new associate member. This serves two purposes. First if an active member has not maintained training and is deemed non operational by the executive committee, they would be moved to associate status until they were able to resume active duties. Secondly the department would try to attract people who want to help out in the community. The associate members would not be limited to residents of Otto, they would have to be at least 16 years old, and they would have no firematic duties or turnout gear. They would need an arson check and a sex offender check.
 - b) The fire company has a different web site. It is found on the Town of Otto site, similar to the district website.
 - c) The fire company is working on a Harvest Dinner in September as a community kid-friendly event that will raise some money for the museum roof.
 - d) The fire company is working on a new guideline for ambulance drivers. These members would need OSHA training, EVOC training, and approval of the ambulance captain. Also they would get special ambulance orientation about how to locate and operate the equipment such as the stair chair and gurney.
- 10) Chief's report
 - The Motorola order of batteries and straps will get picked up soon.
 - Mike Grey, Rebecca Grey, Ronald Brown will all need turnout gear .
 - Justin Dickinson has taken on the job of checking the SCBA gear. While replacing the batteries he found some broken parts and mice have destroyed at least one face mask.

Meeting was adjourned at 8:55