

OTTO FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MAY 14, 2019

| | | | |
|------------|---------------|------|------------------------------------|
| Attending: | Kim Dickinson | 2020 | |
| | Don Girod | 2019 | Allison Girod, Secretary/Treasurer |
| | Ron Neal | 2023 | Tony Riehle, Chief |
| | Stew Ritchie | 2021 | Paul Stang, OVFD President |
| | Don Sinn | 2022 | |

1. Meeting opened at 7:40 pm by Don Girod.
2. Motion to approve the April 2019 minutes: made by Stew, seconded by Kim, approved.
3. Treasurer's report:

| | Balance | Interest Rate |
|---------------------------------------|---------------------|------------------------|
| CCB checking - #1710057912 | \$2,818.53 | 0.10% |
| CCB savings – Savings #1720049483 | \$44,137.21 | 0.20% |
| CCB savings – Contingency #1720049505 | \$61,068.66 | 0.20% |
| CCB savings – Air Tanks #1720052999 | \$5,676.03 | 0.20% |
| CCB savings – Reserve #1720049513 | \$15,828.16 | 0.20% |
| CCB Reserve CD #300000241 | \$66,474.91 | 3.0%, matures 8/1/2021 |
| Total | \$196,003.50 | |

Income since last meeting: interest on Reserve CD - \$484.47
 Transfers since last meeting: from Savings to checking - \$2,000.00 to pay bills.
 Allison will send a copy of the physicals bill and payment to the county for partial reimbursement.

Bills paid since last meeting:

| Ck # | Payment information | Amount |
|------|---|------------|
| 1732 | CCB – payment and interest for loan on Otto8 | \$5,406.25 |
| 1733 | Verizon Wireless | \$13.30 |
| 1734 | National Fuel | \$266.50 |
| 1735 | Don Girod (halogen light bulbs for Otto7) | \$39.98 |
| 1736 | E-one (revolution intake valve for Otto1, wheel chocks for Otto7) | \$2,159.58 |
| 1737 | White's Appliance – washing machine for turnout gear | \$899.00 |
| 1738 | Don Girod – printing of sexual harassment policy copies | \$43.50 |

Bills to pay

| | | |
|------|--|------------|
| 1739 | Dalmatian – balance due from the fall | \$69.65 |
| | Occustar – OSHA training \$325; firefighter physicals \$1381 | \$1,706.00 |
| 1740 | Verizon Wireless (due 5/11/19) | \$13.18 |
| | National Fuel | \$104.85 |
| | Randolph Auto – battery for the 6 wheeler | \$125.27 |
| | Total | |

The current bills were checked by all Commissioners. The reconciled April checking account statement, check images and paid bills were viewed by all Commissioners.

Motion to approve the treasurer's report and pay the bills; made by Ron, seconded by DonS, approved.

Old Business

4. There was a discussion about the district driver policy since it had been suggested that the age be changed from 21 to 18 if the person had a CDL. After reviewing the current policy and the information sent by VFIS, it was decided to reaffirm the 2008 driving policy. The driver list of members who have completed EVOC will be updated to include Jim McDonnell and Tim Walsh. As other members do the training inhouse this list will be updated.

5. The sexual harassment policies have been handed out at a department meeting and will shortly be mailed to all other active members. The 10 members who attended the OSHA training in March have completed the annual training, but all others need to do the training by October 15. Motion : A letter will be sent giving the June 11, 7:00 pm training date. It will remind members that if this training is not completed by October 15 they will be switched to associate member status until it is completed –motion made by Stew, seconded by Kim, approved. People who cannot attend the June training will be asked to provide several alternate times and dates for a further session. Allison will send the letter around by email for preapproval.

New Business

6. Chief's report – Tony Riehle
 - Attendance at training has picked up.
 - Tony and Ethan will be going to the Syracuse training conference June 12-15. Motion to approved prepayment of the conference fees of \$245 -- made by DonG, seconded by Stew, approved.
 - There was a meeting with Skeeter, Tony and the DEC ranger. They talked about whether the old Indian packs can be repaired. They discussed Zoar Valley rescues and it was decided to set up a meeting to discuss interagency endeavors.
 - The results from the physicals have come in. Tony is now approved for SCBA so that makes 4 interior firefighters in the department (Matt, Joe, Trisha, Tony). Tony mentioned that he will carry one of the airpicks in his car since he will go to calls by private vehicle.
 - Tony suggested getting the hose tested. It has been a long time since it was done. It was decided to check with Cattaraugus Fire and see if we could combine efforts since they have the ability to test their own hose.
 - There is a need for larger gear bags (Matt) and size 13 boots (Justin). Tony will look for sources at the June conference.

7. Otto8 and Otto1 need inspections in June. Don G will arrange with Otto auto for the ambulance and Ron will contact Ron Heim about Otto1. Otto7 and Otto2 have not been inspected for a while.