

OTTO FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES NOVEMBER 17, 2015

Attending:	Don Girod	2019	Allison Girod, Secretary/Treasurer
	Ron Neal	2018	Matt Dickinson, Otto Chief
	Don Sinn	2017	
	Marlene Gregory	2015	

1. The meeting opened at 7:30pm.
2. Motion to approve the minutes of the October meeting: made by Ron, seconded by Marlene, approved.
3. Treasurer's report:

	Balance	Interest Rate
CCB checking - #1710057912	\$1,078.81	0.10%
CCB savings – Savings #1720049483	\$ 13,370.92	0.20%
CCB savings – Contingency #1720049505	\$41,493.66	0.20%
CCB savings – Reserve #1720049513	\$35,163.85	0.20%
CCB savings – Radio #1720052999	\$10,020.08	0.20%
Total	\$101,127.32	

Transferred \$ 13,000.00 from Savings to checking to pay bills.

Bills paid since September meeting –

Ck #	Vendor	Amount
1474	Tony Riehle – expenses for going to EVOC instructor training	\$279.42
1475	Don Girod – shipping box to Turnout Express	\$7.54
1476	Ganoung's Fire Protection – annual fire extinguisher inspections	\$108.00
1477	Otto Auto – NYS inspection of Otto7, replaced bulb	\$33.15
1478	NYS Division of Homeland Security & Emergency Services – Otto5 loan	\$11,426.00
1479	Turnout Express – repaired and cleaned jacket; renamed 4 name patches	\$384.59
1480	Randolph Auto Supply – Otto7 compartment door shocks	\$34.58
1482	Dival – restocking fee for returned helmets – (verified the situation first)	\$243.75
1481	Ron Neal – mileage for trip to Batavia for the legal conference	\$78.81
1483	National Fuel – due 11/19 - estimated	\$52.04
1484	Verizon Wireless – due 11/14	\$15.94

Bills to pay

	Vendor	Amount
	Eagle Radio – service call to reprogram Skeeter's radio in town truck	\$160.00
	Bradford Publishing – budget hearing ad run on 10/09	\$8.90
	Turnout Express – I misread the invoice total last month	\$138.43
	Town of Otto – truck fuel 11/2014 thru 10/2015	\$1,059.31
	Dival – 2 front helmet shields – will not pay until correct items received	\$69.00
	Total	\$1,435.64

Paid bills for October, unpaid bills for November, and balanced checking account statement for October with check images were reviewed by all Commissioners. Motion to approve the treasurer's report and pay the bills: made by Don S, seconded by Ron, approved.

Old Business

4. Pump maintenance. As far as we know the pump test on Otto1 was completed on October 21 as scheduled. There has been no bill sent yet.
5. PPE gear status. Matt reports that all the gear that has been ordered has come in except for the small identifying shields for the helmets. These have been ordered and reordered and are not yet delivered. The rest of the gear has been distributed and a list has been kept about who has the equipment. The pants for Jacob Stanton have not been distributed since he is currently living outside the district, but this may be temporary.
6. Risk Management has not answered the question about Worker's Comp for 16 year old members with restrictions. Don G has written a letter and called several times—will keep calling to get a resolution on this.

New Business

7. Chief's report:
 - The fire company has purchased a generator. It runs for 10 minutes every Monday.
 - The purchases for the radio grant are being firmed up and all the equipment will be ordered at the December 17 meeting. The district will pay for installation if the mobile radios. The labor costs could be reduced if we remove the truck radios ourselves. If additional equipment is wanted, it can be ordered as part of this order to get the special contract price.
 - Incident Safety Officer training course is being attended by Matt Dickinson and Trisha Priest.
 - Two new members have applied – Ethan Stang and Jim McDonnell (Marek Rd)
 - Motion to approve the replacement purchase of an 8 foot pike pole, an axe and tarps for designating the status of air bottles at a fire: made by Ron, seconded by Marlene, approved.
 - OSHA training will be February 27.
 - The fire company is thinking of a fire hall addition. The plan has been drawn by a retired architect who is living on Forty Rd. The plans are on the meeting room table.
 - There was a discussion about the old generator and trailer out by the BBQ pit. None of the Commissioners think that it is owned by the district.
 - What should be done with old radio equipment once the new equipment is in place and is working? Allison has a letter from a buyer and will find this for the next meeting.
8. Motion to approve the purchase of 300 checks from ChecksForLess.com at the price of \$28.95 plus \$8 shipping: made by Marlene, seconded by Don, approved.
9. Robert Barber, Jr said he had not been asked to do the general maintenance and inspections on the three large trucks, but agreed to fit it in during the next few months.
10. The next district meeting will be December 8 and will coincide with the annual election.
11. Meeting adjourned at 8:22pm.