OTTO FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES OCTOBER 20, 2015

Attending:	Don Girod	2019	Allison Girod, Secretary/Treasurer
	Ron Neal	2018	
	Don Sinn	2017	

1. Budget Hearing 7:30.
2. The meeeting opened at 7:35pm.
3. Motion to approve the minutes of the September meeting: made by Ron, seconded by Don, approved.
4. Treasurer's report:

	Balance	Interest Rate
CCB checking - #1710057912	$603.79	0.10%
CCB savings – Savings #1720049483	$26,367.30	0.20%
CCB savings – Contingency #1720049505	$41,486.84	0.20%
CCB savings – Reserve #1720049513	$35,158.07	0.20%
CCB savings – Radio #1720052999	$10,018.43	0.20%
Total	**$113,634.43**	

Transferred $ 12,000.00 from Savings to checking to pay bills.

Bills paid since September meeting –

Ck #	**Vendor**	**Amount**
1461	Churchville – SCBA maintenance	$455.04
1462	Churchville – Otto1 pump maintenance	$1,582.64
1463	Churchville – Otto2 pump maintenance	$695.09
1464	Churchville – Otto5 pump maintenance	$304.75
1460	Verizon Wireless	$15.96
1459	National Fuel - estimated	$18.60
1470	WNY Legislative Association – registration for Sept 26 workshop	$30.00
1467	CCB – semi-annual interest on Otto8 loan	$650.00
1468	CPR training recertification – A and D Girod	$44.00
1465	Dival Safety – PPE – 3 coats, 4 pants	$6,896.44
1466	Dival Safety – 5 helmets	$1,581.25
1471	Stamps	$9.80
1472	Verizon Wireless	$16.77
1473	National Fuel - estimated	$23.32

Bills to pay

	Vendor	**Amount**
	Tony Riehle – expenses for going to EVOC instructor training	$279.42
	Don Girod – shipping box to Turnout Express	$7.54
	Ganoung's Fire Protection – annual fire extinguisher inspections	$108.00
	Otto Auto – NYS inspection of Otto7, replaced bulb	$33.15
	NYS Division of Homeland Security & Emergency Services – Otto5 loan	$11,426.00
	Turnout Express – repaired and cleaned jacket; renamed 4 name patches	$384.59
	Randolph Auto Supply – Otto7 compartment door shocks	$34.58
	Dival – restocking fee for returned helmets?????	$243.75
	Total	**$12,566.92**

Paid bills for September, unpaid bills for October, and balanced checking account statement for September with check images were reviewed by all Commissioners. Motion to approve the treasurer's report and pay the bills: made by Don S, seconded by Ron, approved.

Old Business

5. 2016 Budget: Motion to approve the budget as prepared in September and to submit it to the Town of Otto: made by Ron, seconded by Don, approved.

6. Pump maintenance. The Otto1 pump test is scheduled for Wednesday, October 21. It could not be done on October 14 due to rain.

7. PPE gear status. All the gear that has been ordered has come in except for the small identifying shields for the helmets. Allison will contact Dival and complain about the large restocking fee for the helmets that were sent back.

8. Hose testing was canceled due to snow on the 17th .

9. No news on what happens next with the approved District 5 FEMA Radio Grant.

New Business

10. Chief's report:

    - The fire company has purchased a generator. It runs for 10 minutes every Monday.
    - Tony went to the VFIS instructor training and will be doing in house EVOC training soon.

11. Otto7 was inspected by Otto Auto.

12. Property owned by the district - There is a small lot behind Otto Auto that was given to the fire district in 1964 by Albert Tratow. This was mislabeled in the county parcel viewer as belonging to the fire company, but the deed on file is for the fire district.

13. Two things were notable from the legal workshop attended by Don and Ron.
    - The 16-18 year old members that are now permitted by the change in the bylaws may not be fully covered by the worker's comp from the county. Don G has written to the county risk management department for clarification.
    - The fire company needs to have a cellphone video policy for emergency scenes. It should state that the only authorized pictures at an emergency are those approved by the chief or the person in charge of the emergency.

14. Mercy EMS is now active in Springville and would like a letter of support. The Town of Otto has sent such a letter. At present the ALS our ambulance will get is still Rural Metro. At any call where ALS is needed and Rural Metro is not available the EMTs can ask dispatch to see if Mercy EMS is available. At this time both Mercy EMS and Rural Metro will be stationed in Springville.

15. The next district meeting will be November 17.

16. Meeting adjourned at 8:40pm.