

OTTO FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES SEPTEMBER 8, 2015

Attending:	Don Girod	2019	Allison Girod, Secretary/Treasurer
	Marlene Gregory	2015	Matt Dickinson, Otto Chief
	Ron Neal	2018	
	Don Sinn	2017	
	Joe Pocobello	2016	

1. The meeting was opened at 7:35 pm.
2. Motion to approve the August minutes ; made by Marlene, seconded by Joe, approved.
3. Treasurer's report:

	Balance	Interest Rate
CCB checking - #1710057912	\$959.11	0.10%
CCB savings – Savings #1720049483	\$38,362.44	0.20%
CCB savings – Contingency #1720049505	\$41,480.02	0.20%
CCB savings – Reserve #1720049513	\$35,152.29	0.20%
CCB savings – Radio #1720052999	\$10,016.78	0.20%
Total	\$125,970.64	

Transferred \$2,800 from Savings to checking to pay bills.

Bills paid since August meeting –

Ck #	Vendor	Amount
1454	Verizon Wireless	\$15.12
1455	National Grid (actual)	\$23.76
1456	Dival gear – 6 hoods, 13 flashlights, 6 gloves	\$1,975.39
1457	Cattaraugus County Emergency Services – CPR and First Aid cards	\$90.00
1458	Churchville Fire Equip – Stanton jacket	\$662.36

Bills to pay

	Vendor	Amount
	Churchville – SCBA maintenance	\$455.04
	Churchville – Otto1 pump maintenance	\$1,582.64
	Churchville – Otto2 pump maintenance	\$695.09
	Churchville – Otto5 pump maintenance	\$304.75
	Verizon Wireless	\$15.96
	National Fuel - estimated	\$18.60
	WNY Legislative Association – registration for Sept 26 workshop	\$30.00
	CCB – semi-annual interest on Otto8 loan	\$650.00
	CPR training recertification – A and D Girod	\$44.00
	Dival Safety – PPE – 3 coats, 4 pants	\$6,896.44
	Dival Safety – 5 helmets	\$1,581.25
	Total	\$12,273.77

Paid bills for August, unpaid bills for September, and balanced checking account statement for August with check images were reviewed by all Commissioners. Motion to approve the treasurer's report and pay the bills: made by Don S, seconded by Marlene, approved.

Old Business

4. Pump maintenance. The pump maintenance has been completed on all three trucks but the Otto1 pump test still needs to be done. Bob M says he has several pump tests to do in our area and he will probably be doing them next week.

5. PPE gear status. All the gear that has been ordered has come in except for the small identifying shields for the helmets.
6. Hose testing will be done by the fire company at a Saturday training in October by borrowing the West Valley testing system. Ladder testing can be done by Churchville on site. Allison will set up with them to test the one roof ladder (\$40) and the one extension ladder (\$45). The Churchville contact said that he will try to work Otto in with other area work so as to avoid the expensive travel cost.
7. District 5 FEMA Radio Grant was approved. Matt will go to a District 5 meeting on 9/9/15 where there will be discussion about how to proceed. It is probable that it will be decided to order pagers first since there are still things being decided at the county level.

New Business

8. Chief's report:
 - Tony will go to the VFIS training in Latham to be an EVOC instructor.
 - Matt has met a local MSA rep and will get information about future purchases of air bottles. All are due to be replaced in 2018.
 - Where does the requirement from EVOC come from? Could the department do in-house training instead? Allison will look to find where the requirement is written down.
 - Using the lease money: Matt has been unable to find someone to paint the truck bay floor and wanted direction about what would be good uses for the money. The Commissioners agreed that it should be used to update or maintain the hall. Other possible uses discussed were ceiling fans and a generator.
9. 2016 budget . The state tax cap form allows the fire district to raise taxes on the fire district by \$642 to \$24,438. This is more than 2% because there is carryover from not raising taxes in previous years. There is no limitation on the fire protection district, but an increase of \$116 would make the two rates the same. This would increase the overall budget by \$758. The budget worksheet had some changes that were based on current trends in expenditures. Motion to approved the budget as presented : made by Ron, seconded by Joe, approved. The mandated public hearing is Tuesday, October 20.
10. Resolution for Jurisdictional Response : It is the intent of this resolution to make available the coverage provided by General Municipal Law Section 209-i1-b. Whenever a volunteer firefighter of the Otto Fire District provides services under General Municipal Law Section 209-i when there is no jurisdictional officer in command present, such volunteer firefighter shall be entitled to coverage under the VFBL coverage provided by the Otto Fire District for the provision of such services. Upon the arrival of a jurisdictional officer in command, such volunteer firefighter *shall* report to such officer and offer his/her services to assist such fire company or fire department. If such offer of assistance is not accepted, then the volunteer firefighter of the Otto Fire District must immediately cease providing any additional service at the scene of the emergency.

Motion to approve made by Marlene, seconded by Don, unanimously approved. Informational copies will be sent to the Town of Otto and the County Department of Risk Management.
11. The next two district meetings will be October 20 and November 17.
12. Meeting adjourned at 8:30pm.