

OTTO FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
SEPTEMBER 13, 2016

| | | | |
|------------|-----------------|------|------------------------------------|
| Attending: | Don Girod | 2019 | Allison Girod, Secretary/Treasurer |
| | Marlene Gregory | 2020 | Tony Riehle, Otto Chief |
| | Ron Neal | 2018 | |
| | Don Sinn | 2017 | |

1. Meeting was opened at 7:40pm by Chairman Don Girod.
2. Motion to approve August 2016 minutes: made by Ron, seconded by Marlene, approved.
3. Treasurer's report:

| | Balance | Interest Rate |
|---------------------------------------|----------------------|---------------|
| CCB checking - #1710057912 | \$989.87 | 0.10% |
| CCB savings – Savings #1720049483 | \$41,487.92 | 0.20% |
| CCB savings – Contingency #1720049505 | \$41,563.28 | 0.20% |
| CCB savings – Reserve #1720049513 | \$42,376.34 | 0.20% |
| CCB savings – Radio #1720052999 | \$4,415.98 | 0.20% |
| Total | \$ 130,833.39 | |

Bills paid since Aug meeting:

| Ck # | Payment information | Amount |
|-------------|----------------------------|---------------|
| 1543 | National Fuel | \$15.00 |
| 1544 | Verizon Wireless | \$13.16 |
| 1545 | Randolph Auto | \$16.33 |
| 1546 | USPS - stamps | \$9.40 |

Bills to pay

| | | |
|--|---|--------------------|
| | Verizon Wireless | \$ 14.80 |
| | Churchville - SCBA maintenance | \$455.04 |
| | National Fuel | \$ 20.58 |
| | Davis O'Laughlin – Otto8 front shocks | \$ 252.40 |
| | East Otto Fire District – final radio grant items | \$ 107.84 |
| | Don Girod – Northern Tool order for 55 gall tank + pump (DEC grant) | \$ 495.12 |
| | Don Girod – Heiman order – wildfire nozzles and masks (DEC grant) | \$ 764.95 |
| | Don Girod – Darley order – wildfire shirts, forestry hose and wye – (DEC grant) | \$ 2,096.15 |
| | CCB – semi annual interest on Otto8 loan | \$568.75 |
| | Total | \$ 4,765.63 |

The current bills were checked by all Commissioners present. The reconciled August checking account statement, check images and paid bills were viewed by all Commissioners present. Motion to approve the treasurer's report and pay the bills; made by Marlene, seconded by Don, approved.

Old Business

4. Radio installations, final ordering. Last week the mobile installation for Otto1 was finally done, so all the installations are complete. No bill yet, but it will be huge. Tony has received the items from the final order so the radio grant is done. The extra mobile radios for assistant chiefs have been locked up in the cabinet.

5. DEC grant items have been ordered and are being delivered slowly.
6. Pump test Otto1 has not been done. Allison will contact Bob again.
7. Budget 2017 – A corrected sheet was distributed showing expenses for July 2015 thru July 2016 versus the 2016 budget. This clarified the small equipment budget (\$10,000) against the current small equipment spending (\$10,786). The budget was adjusted to reflect changes in spending. Motion to approve this budget to be presented to voters at the public hearing on Oct 18; made by Ron, seconded by Marlene, approved. After the public budget hearing there will be a final vote to approve it and send it to the town.
8. Info from the lawyer about the violent patient at the convention. Don G had communications from insurance, EMS instructor, and Mark Butler about the question of a non Otto non EMT riding on the ambulance. This is ok as long as the person is a fireman and has been dispatched as mutual aid to help Otto. That way his departments worker's comp will be active. The Otto EMT in charge is responsible for supervising his work and making sure that he does no harm.

New Business

9. Chief's report:
 - Two members of Otto VFD were involved in an incident at the convention. The chiefs and president asked both members to give information on the incident.
 - The chiefs are working on talking in person to non-participating members to see if they really want to stay members.
 - Some DEC grant items have come in: tank and pump, all nozzles, 2 of the wyes, face masks. Still waiting for the hose, the shirts, and one wye. As soon as all things are received Tony will call the DEC officer for inspection.
 - The ISO rating auditor came on August 24. It went quite well - he said Otto is not vastly different from lots of other NYS fire depts. His report will take a couple of months. One concern was that we have one dry hydrant in a creek, which he felt is not as reliable as a pond. Tony has checked the creek and it does have water at present. Tony is planning to talk to landowners around the town who have other water sources since the Hebner Hill dry hydrant is not very good – it silts up badly. Flushing dry hydrants is on the training list this month.
10. The October meeting date will be October 18 at 7:30pm so as to coincide with the mandatory public budget hearing.
11. There was an email from the grantwriter about his schedule filling up soon in case we want to hire him to write a grant. Our air bottles expire in 2018 so this would be a primary item for a grant. Don sent email asking what can be applied for.
12. Meeting adjourned at 8:17pm.