

OTTO FIRE COMMISSIONERS
APRIL 2020

It does not seem advisable or necessary to have a meeting of the Commissioners this month. Here is the treasurer's report. I will attach the March minutes, the summary of paid bills, and scans of the 3 new bills for this month. I paid the utilities since that is allowed. I would like your approval to reimburse Paul. If anyone has questions or something that need discussion, please let me know.

Allison

| | Balance 4/1/20 | Interest Rate |
|---------------------------------------|---------------------|------------------------|
| CCB checking - #1710057912 | \$1,715.09 | 0.10% |
| CCB savings – Savings #1720049483 | \$61,206.71 | 0.10% |
| CCB savings – Contingency #1720049505 | \$61,188.80 | 0.10% |
| CCB savings – Air Tanks #1720052999 | \$5,687.20 | 0.10% |
| CCB savings – Reserve #1720049513 | \$30,286.33 | 0.10% |
| CCB Reserve CD #300000241 | \$67,999.59 | 3.0%, matures 8/1/2021 |
| Total | \$228,083.72 | |

Transfers - from Savings to checking to pay March bills - \$6,000.00

Bills paid since March meeting:

| Ck # | Payment information | Amount |
|-------------|--|---------------|
| 1803 | Verizon Wireless – due 3/11/20 | \$13.30 |
| 1804 | National Fuel - estimated | \$150.54 |
| 1806 | CCB – Otto8 bond payment plus semi annual interest | \$5,325.00 |

Bills to pay

| | | |
|------|--|----------|
| 1807 | Verizon Wireless – due 3/11/20 | \$13.30 |
| 1808 | National Fuel - actual | \$118.00 |
| | Paul Stang – reimbursement for expenses incurred in February picking up the hose donated to Otto by Lake Erie Beach. | \$125.05 |

Notes:

- CCB has changed the interest rates on the savings accounts from 0.20% to 0.10% as of 3/18/20
- The “bill” for Red Alert software from Alpine is attached. I was going to recommend holding off for a month to give the chiefs time to work on using lamResponding for doing the required state reports. If laR is used for state reporting, the Commissioners could decide to drop RedAlert and pay for laR instead (\$305 annual fee at present rather than \$395 for RA.) When I rechecked the bill it says to reinit \$0.00. I think this is because last year we did not get a bill until November and paid it in December.

OTTO FIRE COMMISSIONERS
MAY 2020

It continues to seem advisable not to have a meeting of the Commissioners this month. Here is the treasurer's report. I have already paid the utilities and postage since that is allowed without approval. I will attach scans of the checking account statement, the new bills for this month and the ongoing spending compared to budget figures through May 6.

Nineteen members attended the OSHA training and have therefore satisfied the NYS sexual harassment training requirement. We are thinking that we will create a paper quiz for the rest of the members and commissioners rather than have in person training at the June district meeting as planned.

If anyone has comments, questions or something that needs discussion, please let me know.

Please send me email regarding the payment of the three Occustar bills.

Allison

| | Balance 4/1/20 | Interest Rate |
|---------------------------------------|---------------------|------------------------|
| CCB checking - #1710057912 | \$1,458.88 | 0.10% |
| CCB savings – Savings #1720049483 | \$61,206.71 | 0.10% |
| CCB savings – Contingency #1720049505 | \$61,188.80 | 0.10% |
| CCB savings – Air Tanks #1720052999 | \$5,687.20 | 0.10% |
| CCB savings – Reserve #1720049513 | \$30,286.33 | 0.10% |
| CCB Reserve CD #300000241 | \$68,503.68 | 3.0%, matures 8/1/2021 |
| Total | \$228,331.60 | |

Income: Reserve CD quarterly interest \$503.47
No Transfers

Bills paid during April

| Ck # | Payment information | Amount |
|------|--|----------|
| 1807 | Verizon Wireless – due 3/11/20 | \$13.30 |
| 1808 | National Fuel - actual | \$118.00 |
| 1809 | Paul Stang – reimbursement for expenses incurred in February picking up the hose donated to Otto by Lake Erie Beach. | \$125.05 |
| 1810 | USPS – two books of stamps | \$22.00 |

Bills to pay

| | | |
|------|--|-------------------|
| 1812 | Verizon Wireless – | \$13.23 |
| 1811 | National Fuel - estimated | \$77.36 |
| | Occustar – OSHA training session March 14 | \$325.00 |
| | Occustar – 12 firefighter physicals March 9 | \$1,946.00 |
| | Occustar – additional fees for 4 PSA tests not billed previously | \$208.00 |
| | Total | \$2,569.59 |

Notes:

- When the Occustar bill for the physicals arrived, Paul noticed that the reports on the PSA test were not included in his report and a few others. He contacted Occustar and there was an error both in the individual reports and in the billing. This was finally corrected. I am trying to get the confidential reports distributed.

- Matt Dickinson has submitted state reports for the first three months of 2020.

OTTO FIRE COMMISSIONERS
JUNE 2020 Treasurer's Report

It continues to seem advisable not to have a meeting of the Commissioners this month. Looking back over previous years, the only thing to talk about is how to handle the mandatory Sexual Harassment training, but that could wait till we get together. Here is the June treasurer's report. I have already paid the utilities since that is allowed without prior approval. I will attach scans of the checking account statement, the new bills for this month and the ongoing spending compared to budget figures through June 1. Let me know if you need any other information.

If anyone has comments, questions or something that needs discussion, please let me know.

Allison

| | Balance 6/1/20 | Interest Rate |
|---------------------------------------|---------------------|------------------------|
| CCB checking - #1710057912 | \$867.29 | 0.10% |
| CCB savings – Savings #1720049483 | \$59,206.71 | 0.10% |
| CCB savings – Contingency #1720049505 | \$61,188.80 | 0.10% |
| CCB savings – Air Tanks #1720052999 | \$5,687.20 | 0.10% |
| CCB savings – Reserve #1720049513 | \$30,286.33 | 0.10% |
| CCB Reserve CD #300000241 | \$68,503.68 | 3.0%, matures 8/1/2021 |
| Total | \$225,740.01 | |

Transfer from Savings to Checking to pay May bills : \$2000.00

Bills paid during April

| Ck # | Payment information | Amount |
|-------------|--|---------------|
| 1812 | Verizon Wireless – | \$13.23 |
| 1811 | National Fuel - estimated | \$77.36 |
| 1813 | Occustar – OSHA training session March 14 | \$325.00 |
| 1814 | Occustar – 12 firefighter physicals March 9 plus additional PSA fees | \$2,154 |

Bills to pay

| | | |
|------|------------------------|---------|
| 1815 | Verizon Wireless – | \$14.04 |
| 1816 | National Fuel – actual | \$53.27 |

OTTO FIRE COMMISSIONERS
JULY 2020 Treasurer's Report

| | Balance 6/1/20 | Interest Rate |
|---------------------------------------|---------------------|------------------------|
| CCB checking - #1710057912 | \$1,263.15 | 0.10% |
| CCB savings – Savings #1720049483 | \$68,503.06 | 0.10% |
| CCB savings – Contingency #1720049505 | \$61,204.01 | 0.10% |
| CCB savings – Air Tanks #1720052999 | \$5,688.61 | 0.10% |
| CCB savings – Reserve #1720049513 | \$30,293.86 | 0.10% |
| CCB Reserve CD #300000241 | \$59,221.67 | 3.0%, matures 8/1/2021 |
| Total | \$226,174.36 | |

Deposit of \$462.98 from NYS for the district share of the 2% insurance money.

Bills paid during April

| Ck # | Payment information | Amount |
|-------------|----------------------------|---------------|
| 1815 | Verizon Wireless – | \$14.04 |
| 1816 | National Fuel – actual | \$53.27 |

Bills to pay

| | | |
|--|--|------------|
| | Verizon Wireless – | \$13.78 |
| | National Fuel – actual | \$27.43 |
| | Otto Auto Service – inspection of Otto8 | \$15.00 |
| | Otto VFD – annual lease of the firehall – due August 1 | \$5,205.00 |
| | Otto VFD – district share of the 2% insurance money | \$462.98 |

I will attach all the bank statements.

Unless there is something that you would like to do in person, I think it would be reasonable to do the July business by email. If possible I think there should be an August meeting to discuss the budget for 2021 and also look at the idea of a sexual harassment paper quiz. If you have other items that you feel need to be discussed, let me know.

I have paid the utility bills, but I need your approval for the other 3 bills. Please send me email giving your approval.

If anyone has comments, questions or something that needs discussion, please let me know.

Allison

OTTO FIRE COMMISSIONERS
AUGUST 2020 Treasurer's Report

| | Balance 6/1/20 | Interest Rate |
|---------------------------------------|---------------------|------------------------|
| CCB checking - #1710057912 | \$539.24 | 0.10% |
| CCB savings – Savings #1720049483 | \$54,221.67 | 0.10% |
| CCB savings – Contingency #1720049505 | \$61,204.01 | 0.10% |
| CCB savings – Air Tanks #1720052999 | \$5,688.61 | 0.10% |
| CCB savings – Reserve #1720049513 | \$30,293.86 | 0.10% |
| CCB Reserve CD #300000241 | \$69,021.57 | 3.0%, matures 8/1/2021 |
| Total | \$220,968.96 | |

Deposit of \$518.51 quarterly interest on Reserve CD

Bills paid during July

| Ck # | Payment information | Amount |
|-------------|--|---------------|
| 1517 | Verizon Wireless – | \$13.78 |
| 1518 | National Fuel – actual | \$27.43 |
| 1519 | Otto Auto Service – inspection of Otto8 | \$15.00 |
| 1521 | Otto VFD – annual lease of the firehall – due August 1 | \$5,205.00 |
| 1520 | Otto VFD – district share of the 2% insurance money | \$462.98 |

Bills to pay

| | | |
|------|-----------------------------|---------|
| 1522 | Verizon Wireless – due 8/11 | \$13.60 |
| 1523 | National Fuel – actual | \$13.40 |

I have already paid the two utility bills listed above as allowed by the state. I forwarded the emails about the DEC grant from Matt Dickinson.