

## Regular Meeting, Town Of Otto

A regular meeting of the town board of the Town of Otto, Cattaraugus County and the State of New York was held at the Otto Town Hall, 8842 Otto- East Otto Road, Cattaraugus, NY on the 18th day of November 2014.

**Present:** Ron Wasmund .. Town Supervisor  
Brenda Mallaber .. Councilwoman  
Paul Stang .. Councilman  
James Wojdan .. Councilman  
Trisha Priest .. Town Clerk  
Robert Barber Jr. .. Highway Superintendent  
Jeff Holler ..Code Enforcement Officer entered the meeting at 7:20pm

**Absent:** Francis Feth .. Councilman

**Others Present:**

Allison Girod-Secretary to the Fire District

Supervisor Wasmund called the regular meeting to order at 7:00pm.

RESOLUTION 2014-97

Approval of minutes

On a motion made by Councilwoman Mallaber and seconded by Councilman Wojdan, the following resolution was

APOPTED Ayes 4 Stang, Wasmund, Wojdan, Mallaber

Nays 0

Resolved that the minutes of October 21st, 2014 are approved as presented.

**Privilege of the floor** Allison Girod presented a contract in duplicate for the agreement to provide fire and ambulance service to the fire protection district within the jurisdiction of the Town of Otto at a cost of \$43,544.00. The Town board executed this agreement by signature and one copy will be filed with the fire district and another will be on file at the town clerk's office.

**Report of town officials**

**Supervisor** Ronald Wasmund submitted his supervisors monthly report for review. Presented FEMA work completed sheets to update the status of the projects. Simmons Recovery offered a 3yr contract in the event that there is another disaster, the town could avoid having to go through a bid process should FEMA need mitigation against another claim.

**Highway Superintendent** Robert Barber Jr reported that the road damage caused by the gas company is estimated at requiring 15 ton of asphalt to repair. The agreement proposed by the gas company was for the gas company to supply roughly \$3600 worth of asphalt being about 40 tons to have the town do the repairing. The town's crew has been skid paving throughout the month. A grievance was opened for the 2009 MAC and was denied . A newsletter arrived that NYS will be picking up the 25% of the FEMA repairs. Other than Simmon's Recovery's indirect cost the flood damage repair should be covered entirely.

Mr. Barber aquired 2 quotes for work cloths, Doortec came in at \$58/wk and Unifirst came in at \$47/wk

**Code Enforcement Officer** Jeff Holler turned in \$100 for one building permit for 8448 N. Otto Rd. Over the month he has taken 15 calls, conducted 26 inspections ,issued 11 violation notices. Sent out a special uses permit application but has yet to have the completed application returned. Mr. Holler attend two court dates both of which Mr. Wilder did not appear, a bench warrant was issued. No other court dates will be scheduled until he is picked up on the warrant.

**Town Clerk** Trisha Priest presented the board with a monthly review of the town clerks cash flows. \$3909 was collected during the month of October. The following Disbursements were made:

Town Supervisor	\$3656.86
Department of ag & markets	\$8.00
Catt. Co. DPW	\$112.80
DEC	\$131.34

A copy of the local government management guide produced by the Office of the State Comptroller was presented to the board. The town clerk requested a schedule of when the board -directed internal audits would be conducted to comply with the provisions of Town Law §123 requiring annual auditing of town officials by the town board.

After some discussion Mr. Wojdan will conduct the town audits scheduling the town clerk and tax collectors audit to begin December 30, 2014 with the request that all clerk records be ready for pick up on that date.

The town clerk also reported that there was a lack of policy regarding the sewer districts billing and exemptions. There is a matter of when or if an exemption can be granted and by whom and that there needs to be clear directives on how to determine the levy on the taxes for nonpayment. Council feels that will be best handled by holding a meeting with the sewer district members to form a sewer board.

**Councilman Stang** stated the Otto Fire Department will be hosting the ham and turkey party November 22nd.

RESOLUTION 2014-98

Audit of Claims

On a motion made by Councilman Stang and seconded by Councilwoman Mallaber, the following resolution was

ADOPTED Ayes 4 Stang, Wasmund, Mallaber, Wojdan  
Nays 0

Resolved that the bills contained on Abstract #011 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	No. 116 through 120	\$ 893.80
Highway Fund	No. 140 through 158	\$ 77,330.60
Water District	No. 17 through 18	\$ 89.28
Sewer District	No. 15 through 16	\$ 232.01

RESOLUTION 2014-99

Supervisor's Monthly Report

On a motion made by Councilwoman Mallaber and seconded by Councilman Stang, the following resolution was

ADOPTED Ayes 3 Stang, Mallaber, Wojdan  
Nays 0

Resolved that the Supervisor's Monthly report for the month of October 2014 be accepted as submitted.

RESOLUTION 2014-100

Simmons Recovery 3yr contract

On a motion made by Councilwoman Mallaber and seconded by Councilman Wojdan, the following resolution was

APOPTED Ayes 4 Stang, Wasmund, Wojdan, Mallaber  
Nays 0

Authorization granted to Supervisor Wasmund to enter into a retention contract for three years with Simmons Recovery Services.

RESOLUTION 2014-101

Special Meeting of the Sewer District

On a motion made by Councilwoman Mallaber and seconded by Councilman Wojdan, the following resolution was

APOPTED Ayes 4 Stang, Wasmund, Wojdan, Mallaber  
Nays 0

A special meeting for the sewer district is scheduled the first Wednesday in January being the 7th at 7pm to be held at the town hall. The town clerk will issue a letter of invitation to such meeting to district members.

With no further discussion, on a motion of Supervisor Wasmund and seconded by Councilman Wojdan, the meeting was adjourned at 9:02pm. Carried unanimously.

The next board meeting will be held on December 16, 2014 7PM at the Otto Town Hall.  
A special meeting of the Sewer District will be held on January 7, 2014 7pm at the Otto Town Hall.

Respectfully Submitted,

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Trisha A. Priest, Town Clerk