

## Regular Meeting, Town Of Otto

A regular meeting of the town board of the Town of Otto, Cattaraugus County and the State of New York was held at the Otto Town Hall, 8842 Otto- East Otto Road, Cattaraugus, NY on the 28th day of June 2016.

**Present:** Ron Wasmund .. Town Supervisor  
Trisha Priest .. Town Clerk  
Francis Feth .. Councilman  
Brenda Mallaber .. Councilwoman  
Paul Stang .. Councilman  
Robert Barber Jr. .. Highway Superintendent Exited the meeting at 7:10pm

**Absent:** James Wojdan .. Councilman  
Jeff Holler ..Code Enforcement Officer

**Others Present:** Paula Stockman - Legislator , Mike Barrett, Mike Leydecker-representatives from Edbaugher and Wendel

Supervisor Wasmund called the regular town board meeting to order at 7:05 pm.

### RESOLUTION 2016-69

#### Approval of minutes

On a motion made by Councilman Stang and seconded by Councilwoman Mallaber, the following resolution was

APOPTED      Ayes    4      Feth, Mallaber, Stang , Wasmund  
                  Nays    0

Resolved that the minutes of May 24, 2016 are approved as submitted.

**Privilege of the Floor** Engineers M.Barrett and M.Leydecker presented a change order covering additional construction time and expenses. A proposal was distributed and discussed covering N. Otto Rd, Dunkleman Hill Rd, and South Hill regarding increased duration and value of the projects.

### RESOLUTION 2016-70

#### Wendel Engineering Supplement no.2

On a motion made by Councilman Stang and seconded by Councilman Feth , the following resolution was proposed for authorization of additional services performed by Wendel Company.

WHEREAS Wendel Company's original Scope and Time of Completion of Construction assumed a construction duration of ten weeks based on the initial request for proposal which anticipated the installation of a smaller culverts and no utility relocation work.

WHEREAS during the design phase of the project on South Hill Rd, the size of the replacement culvert and the complexity of construction increased and also required utility relocation work. Increasing the entire project to twenty eight weeks.

WHEREAS supplement no.2 will increase the total contact amount from \$177,490 to \$242,490 presumed to be fully reimbursable from FEMA, can be summarized by the expense of addition construction administration increased by \$6100 and the additional construction observation by \$54,400 with additional invoicing at an increase of \$4,500.

THEREFORE be it resolved by roll call vote to authorize the additional construction services and fees by acceptance of the proposition in the Supplement No.2.

Stang -Yes      Feth-Yes      Mallaber-Yes      Wasmund-Yes

### **Report of town officials**

**Supervisor Wasmund** Submitted the most recent FEMA reimbursement schedule. Distributed documented minutes of the Cattaraugus Area Historical Society's Executive Council Meeting.

**Councilman Wojdan** by written report concluded the audit of the Town Tax Collectors Records of 2016 and reported the following:

Records reviewed: Tax Collectors Cash Book against daily activity, Cash deposits to authorized banking institution, and distributions to the Town Supervisor and Cattaraugus County.

Findings: All records found to be in order and duly accounted for.

Submitted 06/11/2016.

Signed: Jim Wojdan - Otto Town Board Member

**Councilman Stang** Mr. Stang reported on dumpster rental costs and various methods to conduct a community wide clean up day. He will have further comparisons to consider for next year's budget. Possible options were discussed that may qualify for the restore New York grant given out by the park and historical departments.

**Highway Superintendent** Robert Barber Jr reported that the Highway department is done chip sealing for this year. They paved Dake hill differently by having Edbaughner pave the full width of the road which eliminates the seam where failure tends to occur. It was a little more expensive but would require less maintenance.

**Town Clerk** Trisha Priest presented the monthly review of the town clerk activities for the month of May 2016.

\$2196.00 was collected during the month of May. The following Disbursements were made:

|                            |            |
|----------------------------|------------|
| Town Supervisor            | \$ 1324.72 |
| Department of ag & markets | \$ 16.00   |
| Catt Co. DPW               | \$ 56.40   |
| DEC                        | \$ 798.88  |
| NYS-DOH                    | \$ 0.00    |

#### RESOLUTION 2016-70

##### Cattaraugus County shared highway services

On a motion made by Councilwoman Mallaber and seconded by Councilman Feth,

WHEREAS, the County and Town are desirous of avoiding costs associated with the purchase of certain needed highway machinery and equipment, and the purchase or storage of a large inventory of certain materials and supplies, and WHEREAS, the sharing of such machinery, equipment and supplies is a cost effective method of providing services to the residents of Cattaraugus County and the Town of Otto, and

WHEREAS, this contract is authorized by Act 236-2016 of the Cattaraugus County Legislature, and by this resolution of the Town Board of Otto, now, therefore be it

RESOLVED by roll call vote to enter into a shared services agreement with Cattaraugus County.

Wasmund-Yes, Stang-Yes, Mallaber-Yes, Feth-Yes

#### RESOLUTION 2016-71

##### Audit of Claims

On a motion made by Councilwoman Mallaber and seconded by Councilman Feth, the following resolution was

ADOPTED Ayes 5 Feth, Mallaber, Stang, Wasmund

Nays 0

Resolved that the bills contained on Abstract #606 in the amount of \$ 418,146.89 have been reviewed by the Town Board and are authorized for payment in the following amounts:

|                |     |                |               |
|----------------|-----|----------------|---------------|
| General Fund   | No. | 38 through 43  | \$ 4,908.85   |
| Highway Fund   | No. | 88 through 106 | \$ 413,208.04 |
| Water District | No. | 7              | \$ 30.00      |
| Sewer District | No. |                | \$ 0.00       |

RESOLUTION 2016-72

Supervisor's Monthly Report-May

On a motion made by Councilwoman Mallaber and seconded by Councilman Stang, the following resolution was

ADOPTED      Ayes    Ayes    3            Feth, Stang, Mallaber

                Nays    0

Resolved that the Supervisor's Monthly report for the month of May 2016 be accepted as submitted.

RESOLUTION 2016-73

Town Clerk's Report-May

On a motion made by Councilman Stang and seconded by Councilwoman Mallaber, the following resolution was

ADOPTED      Ayes    Ayes    4            Feth, Mallaber, Stang, Wasmund

                Nays    0

Resolved that the Clerk's monthly report for the month of May 2016 be accepted as submitted.

With no further discussion, on a motion of Supervisor Wasmund and seconded by Councilman Stang, the meeting was adjourned at 8:27pm. Carried unanimously.

The next board meeting will be held on July 19,2016 7PM at the Otto Town Hall.

Respectfully Submitted,

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Trisha Priest, Town Clerk