

Regular Meeting, Town Of Otto

A regular meeting of the town board of the Town of Otto, Cattaraugus County and the State of New York was held at the Otto Town Hall, 8842 Otto- East Otto Road, Cattaraugus, NY on the 16th day of May 2017.

Present: Ron Wasmund .. Town Supervisor
Trisha Priest .. Town Clerk
Brenda Mallaber .. Councilwoman
Francis Feth .. Councilman
Paul Stang .. Councilman
James Wojdan .. Councilman
Robert Barber Jr. .. Highway Superintendent
Jeff Holler ..Code Enforcement Officer entered the meeting at 7:26pm

Others Present: Colleen Feth Chairperson-Zoning Board-exited the meeting at 7:29pm

Supervisor Wasmund called the regular town board meeting to order at 7:00 pm.

RESOLUTION 2017-61

Approval of minutes

On a motion made by Councilman Feth and seconded by Councilman Wojdan , the following resolution was

APOPTED Ayes 5 Feth, Mallaber, Stang , Wasmund, Wojdan
Nays 0

Resolved that the minutes of April 18, 2017 are approved.

Privilege of the Floor Colleen Feth reported on the improvements on the Bartlett property, She has found that he has been very receptive to doing the maintenance on the property that needs to get done. The planning board has been putting together all the zoning laws and they are not seeing any improvement. She is asking of the board if there is a better process to start enforcing the zoning and seeing some progress in compliance with zoning. The CEO does come to meetings and does address some things but it's not getting things done, in regards to following the zoning laws. The zoning board will be addressing fencing, sidewalks, and solar in the zoning laws. She anticipates that they will be ready to hold a public hearing in August. These additional zoning regulations will be finalized next month, latest by July.

Report of town officials

Supervisor Wasmund Mr. Wasmund presented the Board with his monthly report. He received a letter from the NYS Department of Environmental Conservation, dated April 26, 2017, in regards to their interest in purchasing property adjoining the East Otto State Forest with some limited frontage on North Otto Road and Cattaraugus Creek. The land will include the following tax numbers 18.001-1-14, 18.001-1-15, 18.001-1-16, 18.002-1-2.1, 18.002-1-2.2 approximately 675 acres, of which approximately 270 acres are within the Town of Otto. They intend to purchase the properties as State Reforestation Area under § 9-0501 of the Environmental Conservation Law, and as such will continue to pay school and town taxes. The letter was sent in accordance to the terms of the Environmental Conservation Law, notifying the town of the State's interest in the lands thereby providing ninety days to the Town to address concerns and answer questions about the proposed acquisition. A map of the proposed area was submitted with the letter.

Highway Superintendent Mr. Barber reported that tiling has been completed on South Hill. The lower side will also get tiled to capture and redirect the excess water. Landscaping on South Hill will be done next week. Chip sealing has been completed and the department will start sweeping roads. There was a water main break, the completion of this project requires top soil to make repairs to J. Vanderbosch's back yard. The bank on Jark Road has been cleaned up and ditches have been cleared of leaf debris. The Highway department cut down what trees they could safely do at the East Hill Cemetery. The other trees will require a tree service to be brought in. He only received one response to the sale offered

on Auctions International for the Mack truck, the offer wasn't suitable and he believes this is because there are a lot on the market right now.

The CHIPS project request for bid for paving only received one submission. Edbaugher proposed \$21, 942.00. He is finding it hard to schedule with the County to rent a roller and coordinate a full crew and the equipment needed when putting the project together using different companies.

Councilman Wojdan Mr. Wojdan will be working with Bill Pratt to place the flags at the veterans grave sites before Memorial Day. He completed the Town Clerk's Audit. He reported that the audit was conducted for the year 2016 and included the inspection of the following: Town Clerk's Monthly Reports (Clerk Fees, Building Permits, Dog Licenses, and Disbursements to the Town Supervisor), cash book transactions (daily summary reports), Transfer Ticket Transactions, Monthly Marriage reports, Dog License reports, Revenue transactions, DECALS transactions and December 2016 final report, receipt books and check registers, Community Bank N.A. Monthly Statements and Bank Reconciliations for each month. Claimed Debits and Credits were referenced between the Bank statements and the bank reconciliations for each month, and the Town Clerk's records for the following months: January February, April, June, September, and December. All referenced accounts, transactions and recordings as referred to above by the Town of Otto Clerk, Trisha Priest, were found to be accurate and complete. The Audit report was signed and dated May 16, 2017. Mr. Wojdan has been working on the consolidated funding application for the sewer district. There is an upcoming workshop on June 15th that he would like to attend.

Councilman Stang Mr. Stang commented on the property purchase letter from the DEC. He would like to know what kind of controls the DEC will have in place for public use of the property and more specifically the entrances or access for emergency personnel. Supervisor Wasmund will pose those questions to the DEC.

Code Enforcement Officer Jeff Holler reported his CEO activities from March 22, 2017 through May 16, 2017. He took 16 phone calls, conducted 11 inspections and issued 6 permits. He attended the May planning board meeting and had tried to address the concerns of the planning board. \$217.00 was collected from permits and turned over to the Town Clerk. Mr. Holler has run out of permit signs and will be reordering some. There has been some improvement on the Wilder property in regards to the torn down building. His update will be shared with the court.

Town Clerk Trisha Priest presented the monthly review of the town clerk activities for the month of April 2017. \$2565.00 was collected during the month of April. The following Disbursements were made:

Town Supervisor	\$	2530.38
Department of ag & markets	\$	11.00
Catt Co. DPW	\$	0.00
DEC	\$	23.62
NYS-DOH	\$	0.00

The Town Clerk certifies that the acquisition of real property resolution subject to permissive referendum was published in the legal section of the Ellicottville Times paper April 28, 2017 thru May 4th, 2017. A notice of the same was posted in the Town of Otto on April 22, 2017 at the Post Office, Fire Hall and the Town Hall. The period of petition for referendum ends May 28, 2017.

RESOLUTION 2017-62

Audit of Claims

On a motion made by Councilman Wojdan and seconded by Councilman Feth , the following resolution was

ADOPTED Ayes 5 Feth, Mallaber, Stang, Wojdan, Wasmund
 Nays 0

Resolved that the bills contained on Abstract #705 in the amount of \$ 14,815.81 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	No.	31 through 32	\$	1042.75
Highway Fund	No.	57 through 73	\$	44,511.23
Water District	No.	6 through 7	\$	550.00

Sewer District No. \$ 0.00

RESOLUTION 2017-63

CFA Workshop Conference

On a motion made by Councilwoman Mallaber and seconded by Supervisor Wasmund, the following resolution was ADOPTED Ayes 5 Stang, Wojdan, Feth, Wasmund, Mallaber

 Nays 0

Granting approval for James Wojdan to attend the Consolidated Funding Application Workshop being presented by the WNY Regional Economic Development Council on June 15, 2017 at Buffalo State College. Fees and Mileage are hereby approved for reimbursement.

RESOLUTION 2017-64

Supervisor's Monthly Report-April

On a motion made by Councilman Feth and seconded by Councilman Stang, the following resolution was ADOPTED Ayes 4 Feth, Stang, Mallaber, Wojdan

 Nays 0

Resolved that the Supervisor's Monthly report for the month of April 2017 be accepted as submitted.

RESOLUTION 2017-65

Town Clerk's Report-April

On a motion made by Councilman Stang and seconded by Councilman Feth, the following resolution was ADOPTED Ayes 5 Feth, Mallaber, Stang, Wojdan, Wasmund

 Nays 0

Resolved that the Clerk's monthly report for the month of April 2017 be accepted as submitted.

With no further discussion, on a motion of Councilwoman Mallaber and seconded by Councilman Wojdan, the regular meeting was adjourned at 8:16pm. Carried unanimously.

The next board meeting will be held on June 20,2017 7PM at the Otto Town Hall.

Respectfully Submitted,

Trisha Priest, Town Clerk