

## Regular Meeting, Town Of Otto

A regular meeting of the town board of the Town of Otto, Cattaraugus County and the State of New York was held at the Otto Town Hall, 8842 Otto- East Otto Road, Cattaraugus, NY on the 15th day of January 2019.

**Present:** Ron Wasmund .. Town Supervisor  
Marlene Gregory .. Councilperson  
Brenda Mallaber .. Councilperson  
Paul Stang .. Councilperson  
James Wojdan .. Councilperson  
Trisha Priest .. Town Clerk  
Robert Barber Jr. .. Highway Superintendent  
Jeff Holler ..Code Enforcement Officer entered the meeting at 7:35pm

Supervisor Wasmund called the regular Town Board Meeting to order at 7:10pm.

### RESOLUTION 2019-03

#### Approval of minutes

On a motion made by Councilman Stang and seconded by Supervisor Wasmund, the following resolution was

APOPTED Ayes 5 Gregory, Mallaber, Stang, Wasmund, Wojdan  
Nays 0

Resolved that the minutes of December 18, 2018 are approved as submitted.

#### Report of town officials

**Supervisor Wasmund** Mr. Wasmund presented the Board with his monthly report. He is still waiting on the title for the Historical Building.

**Councilman Wojdan** Mr. Wojdan conducted an audit of the Town Justice books. The Audit findings are as follows:

Audit of Town of Otto Justice, 2018

An audit of Judge Warren S. Dickinson's financial records for Otto Town Court was conducted and included in a review of the following:

Justice Court Fund Internet Reporting Report certification  
Justice Bail Account  
Justice Fine Account  
State Comptroller Monthly Reports  
Monthly Bank Statements  
Deposit Tickets  
Monthly Town Court Report  
Cash Book Report

All reports, accounts and statements were reconciled for fiscal year 2018. An excess of 1\$ was entered into the bail account, and after requests to the Bank of Cattaraugus, and New York state, no one seems to offer a reasonable explanation as to its origin or source. Therefore it will continue to show in the Bail Account, until it can be rectified. I did meet with Judge Dickenson at the conclusion of the audit just to clarify a few procedures with regard to maintaining the Fines check receipt book, and balancing the checkbook on a monthly basis. Otherwise, everything is in excellent order. Signed James Wojdan, 01/12/2019 Town Councilman.

### RESOLUTION 2019-4

#### Audit of the Town Court

On a motion made by Councilperson Stang and seconded by Councilperson Mallaber, the following resolution was

APOPTED      Ayes    5           Gregory, Mallaber, Stang, Wasmund, Wojdan  
                     Nays    0

Resolved that the Town Board recognizes that the audit of the Town of Otto Court has been conducted and it is recognized that all fines have been collected and forwarded properly.

**Councilperson Stang** Mr. Stang reported on the origin of the recent power outage occurring in a difficult to find location on Lover's Lane in Cattaraugus. The Otto VFD will be hosting a pancake breakfast on February 3rd and March 3rd.

**Highway Superintendent** Mr. Barber presented the Agreement for the Expenditure of Highway Moneys for signature Pursuant to the provisions of Section 284 of the Highway Law. The agreement has been executed by signature of the board members. He reported that there was a discrepancy in the charges on the recent road salt billing. He is in the process of getting that corrected. The Town has been approved for additional funds from soil and water for the project on Gibson Hill Road. Advocacy day will be in March and he would like approval to attend.

**Code Enforcement Officer** Jeff Holler reported on his activities for the month from 12/18/2018-01/16/2019. He placed 11 phone calls and conducted 8 inspections. Issued 2 permits; a garage at 10032 N. Otto Road and a workshop at 8482 N. Otto Road. He attended the planning board meeting 12/11/18. Five violations were issued. \$86.00 was turned over to the Town Clerk for the building permits.

**Town Clerk** Trisha Priest presented the monthly review of the town clerk activities for the month of December 2018. \$875.00 was collected during the month of December. The following disbursements were made:

Town Supervisor	\$	218.69
Department of ag & markets	\$	5.00
Catt Co. DPW	\$	122.20
DEC	\$	529.11
NYS-DOH	\$	0.00

#### RESOLUTION 2019-5

##### Advocacy Day

On a motion made by Councilperson Stang and seconded by Councilperson Wojdan, the following resolution was

ADOPTED      Ayes    5           Gregory, Mallaber, Stang, Wojdan, Wasmund  
                     Nays    0

Resolved that the Highway Superintendent may attend Advocacy Day in Albany.

#### RESOLUTION 2019-6

##### Audit of Claims

On a motion made by Councilperson Wojdan and seconded by Councilperson Gregory , the following resolution was

APOPTED      Ayes    5           Gregory, Mallaber, Stang, Wasmund, Wojdan  
                     Nays    0

Resolved that the bills contained on Abstract #901 in the amount of \$ 12,602.69 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	No.	1 through 4	\$	407.41
Highway Fund	No.	1 through 13	\$	12075.28
Water District	No.	1	\$	120.00
Sewer District	No.		\$	0.00

#### RESOLUTION 2019-7

##### Supervisor's Monthly Report-December

On a motion made by Councilperson Stang and seconded by Councilperson Mallaber, the following resolution was

APOPTED      Ayes    4           Gregory, Mallaber, Stang, Wojdan

Nays 0

Resolved that the Supervisor's Monthly report for the month of December 2018 be accepted as submitted.

RESOLUTION 2019-8

Town Clerk's Report-December

On a motion made by Councilperson Stang and seconded by Councilperson Mallaber, the following resolution was

AOPTED Ayes 5 Gregory, Mallaber, Stang, Wasmund, Wojdan

Nays 0

Resolved that the Clerk's monthly report for the month of December 2018 be accepted as submitted.

With no further discussion, on a motion of Councilperson Stang and seconded by Councilperson Wojdan, the meeting was adjourned at 7:46pm. Carried unanimously.

The next board meeting will be held on February 19,2019 7PM at the Otto Town Hall.

Respectfully Submitted,

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Trisha Priest, Town Clerk