

Regular Meeting, Town Of Otto

A regular meeting of the town board of the Town of Otto, Cattaraugus County and the State of New York was held at the Otto Town Hall, 8842 Otto- East Otto Road, Cattaraugus, NY on the 20th day of August 2019.

Present: Ron Wasmund .. Town Supervisor
Marlene Gregory .. Councilperson
Paul Stang .. Councilperson
James Wojdan .. Councilperson
Trisha Priest .. Town Clerk
Robert Barber Jr. .. Highway Superintendent
Jeff Holler ..Code Enforcement Officer entered the meeting at 7:30pm

Supervisor Wasmund called the regular Town Board Meeting to order at 7:00pm.

Absent: Brenda Mallaber .. Councilperson

RESOLUTION 2019-42

Approval of minutes

On a motion made by Councilperson Wojdan and seconded by Supervisor Wasmund, the following resolution was

APOPTED Ayes 4 Gregory, Wojdan, Stang, Wasmund
 Nays 0

Resolved that the minutes of June 17, 2019 are approved with addition: changing " Mr. Holler has been researching the Property Maintenance Code and hasn't found anything that pertained to this situation" to " Mr. Holler has been researching the Property Maintenance Code and hasn't found anything that pertained to a change in the original intent of leveling off the demolished building site and now building on top of the uncovered foundation."

Report of town officials

Supervisor Wasmund Mr. Wasmund presented the Board with his monthly report. Mr. Wasmund spoke with Bill Fox at Cattaraugus County regarding the Masonic Building. The property is now owned by the County. There has not been any notification of a plan for demolition. Jim Wojdan stated he would call Andrew Burr. Discussion was had regarding the County not putting up safety fencing around the building. This topic will also be brought to Andrew Burrs attention. Mr. Carini, Treasurer for the North Otto Cemetery, phoned Mr. Wasmund regarding paying for the mowing at the cemetery. A resolution was passed to fund \$1500 of the mowing expense. The North Otto Cemetery has not submitted an invoice.

Highway Superintendent Mr. Barber reported that he attended the shared services meeting at the County. The topic of discussion was the 2020 plan. The plan is to save money in 2020 by working with another municipality to implement a plan with specific projects to be completed within the year. Mr. Barber gave some examples of how the plan should be worded. The plan requires new items each year. Once a shared service has been put in the plan and used it cannot be used again.

The highway department had been working on the cold pave project. They have to let that sit for two weeks before going back and doing the shoulders. The permit has not come in yet allowing the replacement of the culvert. Mr. Barber decided to reinforce the culvert in the mean time.

The grant money that was to be used for the Gibson Hill Road drainage project has been cut due to other serious problems that took place in the Erie water shed. The grand funds will now only cover the contractor expense. The Town will have to cover the expense of the rock.

A couple stopped into the Town Barns to report that a large tree was down in the East Hill Cemetery. Mr. Barber stated his complements of the clean up job down by Glenn Priest in the cemetery.

It was discovered that there was a road sign missing at Ball and North Otto Roads. The department put up new posts and signs and then discovered that the two bases and posts were down in the woods not far from the road.

Mr. Barber discussed the purchase of a 2012 tractor that he found for sale. The tractor has 180 hours on it. The salesman didn't want to bring the tractor out for a test run without a rental agreement. The rental fee comes to \$1000. If the Town chooses to purchase the tractor the rental fee will come off the purchase price. Mr. Barber spoke with the town highway that used to own the tractor to discuss the pros and cons. He stated that there were no real cons about it and spoke highly of the machine. A request for proposals would need to be published to purchase the tractor through the bid process.

Code Enforcement Officer Jeff Holler reported on his activities for the month from 7/18/2019-thru 08/20/2019. He placed 24 phone calls and conducted 13 inspections. He issued 5 permits, a pool at 9276 Dake Hill Road, an enclosed porch at 8770 Colvin Road, two demolitions, one at 9096 Otto-E.Otto Road and one at 8691 North Otto Road. He also issued a renewal permit at 9581 Marek Road. He issued 3 violation notices, 8990 Otto-E.Otto Road and 9041 North Otto Road for high grass. Both properties complied. \$150.00 was turned over to the Town Clerk. Mr. Holler attended the planning board meeting. He also attended the court appearance for Mr. Wilder. The hearing is rescheduled for 09/09/2019.

Town Clerk Trisha Priest presented the monthly review of the town clerk activities for the month of July 2019. \$1620.00 was collected during the month of July. The following disbursements were made:

Town Supervisor	\$ 1509.06
Department of ag & markets	\$ 13.00
Catt Co. DPW	\$ 28.20
DEC	\$ 47.24
NYS-DOH	\$ 22.50

Clerk Priest brought it to the Town Boards attention that the Senior Citizens Exemption was never filed with the State or the Cattaraugus County as a Town Law. The County has amended the Senior Citizens Exemption to allow for unreimbursed medical expense deductions. The real property services department has asked the Town to consider following suit and pass a new Town Law. This Law would need to be passed prior to January to take effect in 2020. The notice was distributed to all members present.

Glenn Priest has asked if the maintenance building at the East Hill Cemetery could be opened and used to store equipment. The building would need to be broken into as it appears a key was broken off in the deadlock on the door. Mr. Priest also wanted the Town Board to know that the large tree that fell damaged two concrete planters and topped over one of the stones. He would like to know what he should do with the broken planters. The stone was put back in place and only has a small scratch. This was remarkable given the size of the tree that fell on it.

RESOLUTION 2019-42

Request for Proposal - Tractor Purchase

On a motion made by Councilperson Stang and seconded by Councilperson Gregory, the following resolution was

APOPTED Ayes 4 Gregory, Wojdan, Stang, Wasmund
 Nays 0

Resolved that the Town Board of the Town of Otto authorizes the superintendent of highways to submit the advertisement of the request for proposals for the purchase of a tractor.

RESOLUTION 2019-43

East Hill Cemetery Maintenance Building Repair

On a motion made by Councilperson Wojdan and seconded by Supervisor Wasmund, the following resolution was

APOPTED Ayes 4 Gregory, Stang, Wasmund, Wojdan
 Nays 0

Resolved that the Town Board of the Town of Otto authorizes Glenn Priest to purchase on account a replacement door lock to access and secure the maintenance building located at the East Hill Cemetery.

RESOLUTION 2019-44

Cattaraugus County Hazard Mitigation Plan Intent to participate

On a motion made by Supervisor Wasmund and seconded by Councilperson Stang, the following resolution was

APOPTED Ayes 4 Gregory, Stang, Wasmund, Wojdan
 Nays 0

Resolved that the Town Board of the Town of Otto authorizes the Town Supervisor Ronald Wasmund to sign the letter in intent to participate in the Cattaraugus County Hazard Mitigation Plan Update process.

Supervisor Wasmund and Superintendent Barber are to be named points of contact for our jurisdiction.

RESOLUTION 2019-45

Audit of Claims

On a motion made by Councilperson Wojdan and seconded by Councilperson Gregory , the following resolution was

APOPTED Ayes 4 Gregory, Wojdan, Stang, Wasmund
 Nays 0

Resolved that the bills contained on Abstract #908 in the amount of \$ 129,509.34 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	No.	34 through 36	\$	800.00
Highway Fund	No.	78 through 91	\$	128,469.34
Water District	No.	8 through 9	\$	240.00

RESOLUTION 2019-46

Supervisor's Monthly Report-July

On a motion made by Councilperson Stang and seconded by Councilperson Wojdan, the following resolution was

APOPTED Ayes 3 Gregory, Stang, Wojdan
 Nays 0

Resolved that the Supervisor's Monthly report for the month of July 2019 be accepted as submitted.

RESOLUTION 2019-47

Town Clerk's Report-July

On a motion made by Councilperson Stang and seconded by Councilperson Wojdan, the following resolution was

APOPTED Ayes 4 Gregory, Stang, Wojdan, Wasmund
 Nays 0

Resolved that the Clerk's monthly report for the month of July 2019 be accepted as submitted.

With no further discussion, on a motion of Councilperson Stang and seconded by Councilperson Wojdan, the meeting was adjourned at 8:20pm. Carried unanimously.

The next board meeting will be held on September 17,2019 7PM at the Otto Town Hall.

Respectfully Submitted,

Trisha Priest, Town Clerk