

Regular Meeting, Town Of Otto

A regular meeting of the town board of the Town of Otto, Cattaraugus County and the State of New York was held at the Otto Town Hall, 8842 Otto- East Otto Road, Cattaraugus, NY on the 16th day of March 2021.

Present: Ron Wasmund .. Town Supervisor
Brenda Mallaber .. Councilmember
Paul Stang .. Councilmember
Kevin Walker .. Councilmember
Marlene Gregory .. Councilmember
Robert Barber Jr. .. Highway Superintendent
Jeff Holler .. Code Enforcement Officer entered 7:36pm

Absent: Trisha Priest .. Town Clerk

Others Present: Allison Girod Deputy Town Clerk

Supervisor Wasmund called the regular board meeting to order at 7:00pm with a quorum present.

RESOLUTION 2021-18

Approval of minutes

On a motion made by Councilmember Gregory and seconded by Councilmember Mallaber, the following resolution was

ADOPTED Ayes 5 Gregory, Mallaber, Stang, Walker, Wasmund
Nays 0

Resolved that the minutes of February 16, 2021 are approved.

Report of town officials

Supervisor Wasmund Mr. Wasmund presented the Board with his monthly report.

Highway Superintendent Mr. Barber reported that the highway department has been spring surfacing and brooming the roads, Servicing the equipment, inspecting culverts and hauling stone.

Town Clerk Trisha Priest presented the monthly review of the town clerk activities for the month of February 2021.

\$1516.00 was collected during the month of February. The following disbursements were made:

Town Supervisor	\$ 1516.00
Department of ag & markets	\$ 14.00
Catt Co. DPW	\$ 0.00
DEC	\$ 0.00
NYS-DOH	\$ 0.00

The Town Clerk submitted the Assessors February report on behalf of the Assessor to the Town Board.

The February report is as follows:

- Reminders were mailed to all Agricultural Assessment and Nonprofit Exemption applicants who had not returned their renewal mid-February. This notice reminded applicants that renewals would not be accepted after the March 1 deadline.

- I ask that the Town Board, along with the Board of Assessment Review, starts to consider how the town will hold its 2021 Grievance Day on May 26. Here are examples of how towns accommodated for COVID-19 last year:
 - o In-person while maintaining social distancing guidelines and limiting the number of people in the room.
 - o Telephone conferencing - as grievance forms are received, property owners will be called to make an appointment for a telephone meeting. In some towns board members met in person and called property owners from a central location, in other towns board members conference called from home and called property owners.
 - o Online video conferencing - The Real Property Office's WebEx subscription is available for towns to use. Once you give me your decision I will make sure that the information is posted on the County's website, news feed, and Facebook page, and I will make a sign for your town hall.
- We have been in contact with many exemption applicants who have questions, need help with an application, or submitted incorrect/insufficient information. The Assessing Office has also corresponded with several property owners about their assessments and tax bills.
- Five property transfers were added for the month January.

Code Enforcement Officer Jeff Holler reported on his activities for the month from 02/16/2021 thru 03/16/2021. He took fifteen calls and issued four permits. The first at 8217 N. Otto Road for install a manufactured home, and the second was issued at 9201 Cattaraugus - Otto Road for a home addition, the third at 9803 N. Otto Road for a porch roof and the fourth was issued at 9705 Marek Road for a single family residence. The permits have been turned in to the County assessor and \$430.00 was handed over to the Town Clerk. He has filed his annual report to New York State.

RESOLUTION 2021-19

Audit of Claims

On a motion made by Councilmember Stang and seconded by Councilmember Walker , the following resolution was

ADOPTED Ayes 5 Gregory, Mallaber, Stang, Walker, Wasmund
 Nays 0

Resolved that the bills contained on Abstract #003 in the amount of \$ 10,134.32 have been reviewed by Town Board and are authorized for payment in the following amounts:

General Fund	No.	15 through 19	\$ 459.68
Highway Fund	No.	25 through 34	\$ 9444.66
Water District	No.	2	\$ 210.00
Sewer District	No.	1	\$ 19.98

RESOLUTION 2021-20

Supervisor's Monthly Report-February

On a motion made by Councilmember Stang and seconded by Councilmember Mallaber, the following resolution was

ADOPTED Ayes 4 Gregory, Mallaber, Walker, Stang
 Nays 0

Resolved that the Supervisor's Monthly report for the month of February 2021 be accepted as submitted.

RESOLUTION 2021-21

Town Clerks Monthly Report-February

On a motion made by Councilmember Stang and seconded by Councilmember Mallaber, the following resolution was

ADOPTED Ayes 5 Gregory, Mallaber, Stang, Walker, Wasmund
 Nays 0

Resolved that the Town Clerk's February 2021 Monthly report be accepted as submitted.

With no further discussion, on a motion of Councilmember Mallaber and seconded by Councilmember Walker, the meeting was adjourned at 7:45pm. Carried unanimously.

The next board meeting will be held on April 20, 2021 7PM at the Otto Town Hall.

Respectfully Submitted,

Trisha Priest, Town Clerk