

OTTO FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES MARCH 9, 2021

Attending: Kim Dickinson 2025
Don Girod 2024 Allison Girod, Secretary/Treasurer
Ron Neal 2023 Tony Riehle, Otto Chief
Don Sinn 2022
Stew Ritchie 2021

1. Meeting was opened at 7:30 pm by Don Girod

2.

Treasurer's report:

	Balance	Interest Rate
CCB checking - #1710057912	\$12,436.62	0.05%
CCB savings – Savings #1720049483	\$64,745.71	0.10%
CCB savings – Contingency #1720049505	\$79,600.20	0.10%
CCB savings – Air Tanks/Turnout Gear #1720052999	\$5,691.47	0.10%
CCB savings – Reserve #1720049513	\$50,309.10	0.10%
CCB Reserve CD #300000241	\$70,070.89	3.0%, matures 8/1/2021
Total	\$282,853.99	

- transferred \$20,000 from checking to Reserve (2020 money)
- transferred \$18,365.41 from checking to Contingency (rest of 2020 money)
- transferred \$30,000 from checking to Savings (current 2021 money)

Bills paid since last report

Ck #	Payment information	Amount
1856	Verizon Wireless – due 2/11/21	\$14.16
1857	National Fuel (actual)	\$160.70
1858	Promark Agencies – annual insurance 3/1/21-3/1/22	\$8,440.84

Approval for the above bills was done by email.

Bills to pay

	Verizon Wireless – due 3/11/21	\$14.16
	National Fuel (estimated)	\$132.66
	CCB – Otto8 loan and semi annual interest	\$5,243.75
	Total	\$5,390.57

The current bills were checked by all Commissioners. The reconciled February checking account statement, check images and paid bills were viewed by all Commissioners. Motion to approve the treasurer's report and pay the bills: made by Ron, seconded by Kim, approved

Old Business

3. Audit for 2020 is being done by Jim Wojdan .
4. State AUD (annual update document) was submitted 2/22/2021.
5. The Association of Fire Districts has voted to give fire districts with budgets under \$100,000 a free yearly membership.

6. Insurance claims: The \$500 insurance claim has been paid. This paid Tony's deductible for the damage to his truck at the North Otto Rd fire. The insurance claim for the two sets of turnout gear (\$7,198) was approved in mid January. The check issued at that time was not readable by the bank, so it was reissued on January 28. This check never arrived and Allison spoke to the company on March 2. They will again reissue the check and this time will put tracking on it.

7. Matt and Tony have completed all the state incident reporting for 2020.

New Business

8. Town Contract for 2021 was signed by all commissioners. The town will be sent a signed copy. (a bit late on this, sorry)

9. Chief's report

1. The damage to Tony's truck from the Otto Rd fire has been repaired.
2. Firefighter physicals were done on March 8 at East Otto. At least 10 Otto firefighters participated.
3. Incident reporting is up to date.
4. The fire department needs to determine who gets new turnout gear. Preference will be given to the interior people. Possible interior firefighters are Matt, Tony, Trisha, Dave and Duane, pending successful physicals.
5. A PESH consultant was brought in. He found items needed for compliance – a railing on the mezzanine above the ambulance bay and the extension cords in the kitchen.
6. It is unknown about OSHA training this year.
7. A halligan bar was lost in the North Otto Rd fire. It was suggested that Tony order one and give the bill to the district.
8. Tony (as chief) would like to have equipment in his truck since he is often first on scene. He would like a second thermal imaging camera (there is one on Otto1) and another AED (on Otto8 and Otto1). Price quotes are needed before a decision can be made.
9. The Chiefs' show may be changed to July and will be in person again this year. This is a very good training opportunity.